

Ordermate

Pairing and Transaction User Guide

Updated on, by: 11/02/2025 MHB

Reviewed on, by: 19/02/2025 TB

mx51



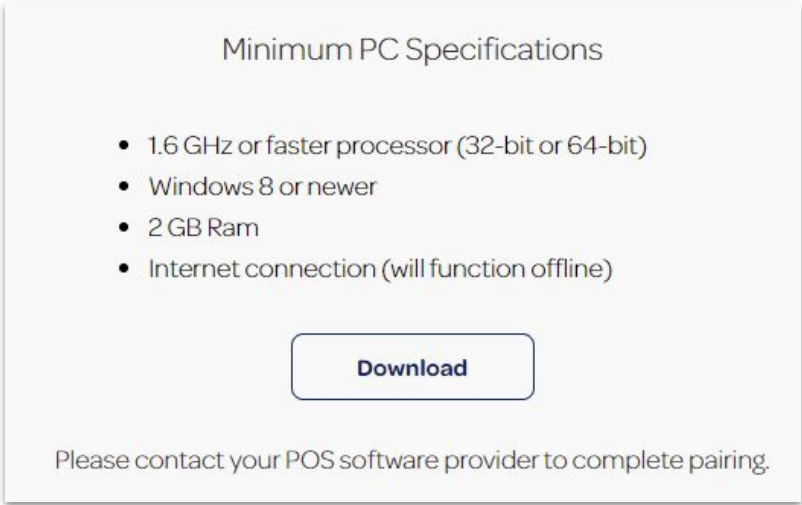
Table of Contents

- System Requirements
- Pairing the Point-of-Sale (POS) to the EFTPOS Terminal
- Perform a test Purchase Transaction
- Perform a test Refund Transaction

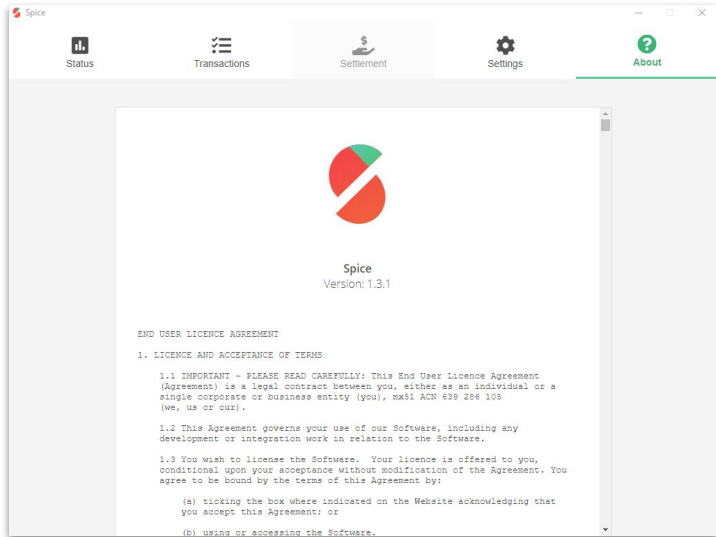
System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	3.0.0a and above
POS Operating System	Windows 10 and above
Integration Type	SPICE

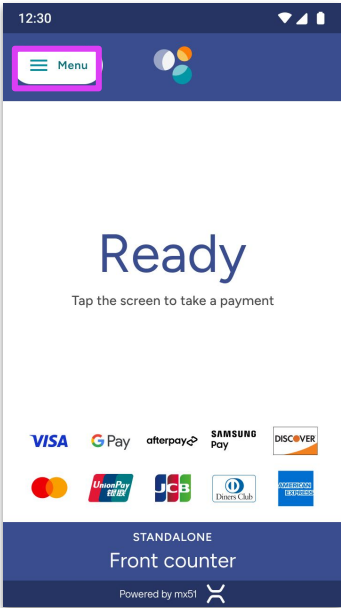
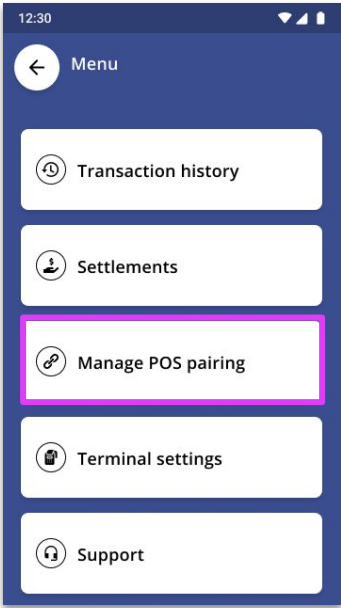
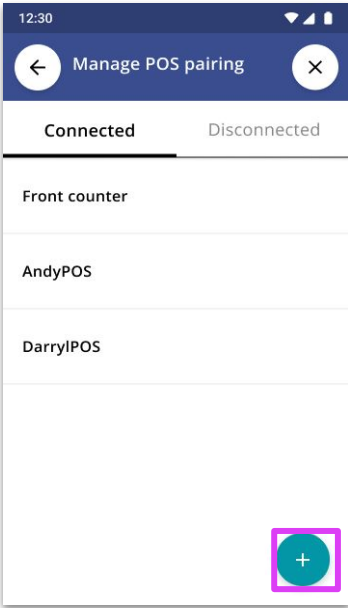
Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (1 of 7)

Steps	Example Screens
<p>1. Download Spice</p> <p>https://spice.integration.mspenv.io/latest.exe</p> <p><i>* Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.</i></p> <p>2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder.</p> <p>3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.</p>	 <p>Minimum PC Specifications</p> <ul style="list-style-type: none">• 1.6 GHz or faster processor (32-bit or 64-bit)• Windows 8 or newer• 2 GB Ram• Internet connection (will function offline) <p>Download</p> <p>Please contact your POS software provider to complete pairing.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (2 of 7)

Steps	Example Screens
<p>4. You will be automatically directed to the about tab (end user licence agreement).</p>	 <p>The screenshot shows the 'Spice' application window with the 'About' tab selected. The tab displays the Spice logo (a red and green circle with a white diagonal line) and the text 'Spice Version: 1.3.1'. Below this, the 'END USER LICENCE AGREEMENT' is displayed. The agreement text includes sections 1.1 (IMPORTANT - PLEASE READ CAREFULLY), 1.2 (This Agreement governs your use of our Software), and 1.3 (You wish to license the Software). The agreement is presented in a monospaced font within a scrollable area.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (3 of 7)

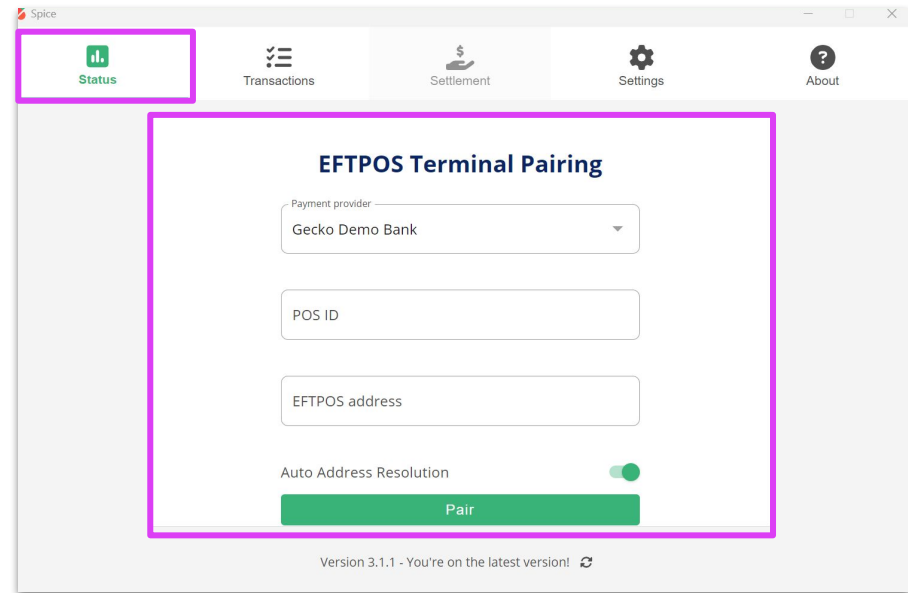
Steps	Example Screens
<div>5. On the EFTPOS terminal, Select Menu</div> <div><i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i></div> <div>6. Select Manage POS pairing</div> <div>7. Select +</div>	<div></div> <div></div> <div></div>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (4 of 7)

Steps

8. Go to the [Status](#) tab on Spice.
9. On [Spice](#), Select your [payment provider](#), enter the details of the EFTPOS terminal and [enable Auto Address resolution](#).

Example Screens

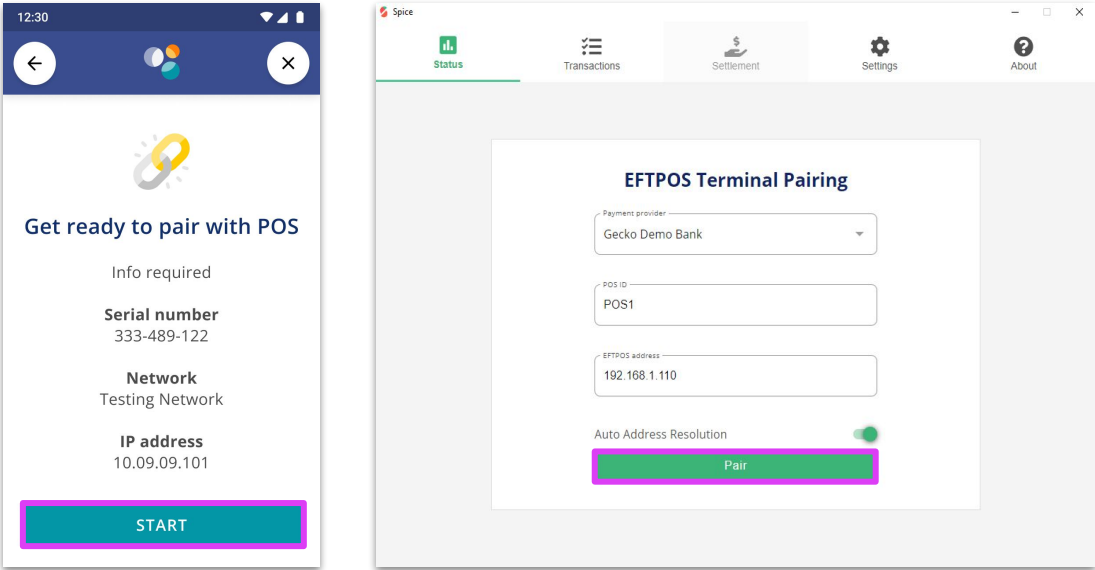


The screenshot displays the Spice application interface. The top navigation bar includes the 'Status' tab (highlighted with a red box), 'Transactions', 'Settlement', 'Settings', and 'About'. The main content area is titled 'EFTPOS Terminal Pairing' and contains the following fields and controls:

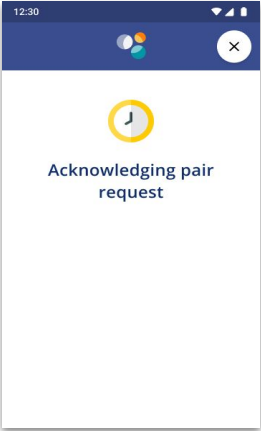
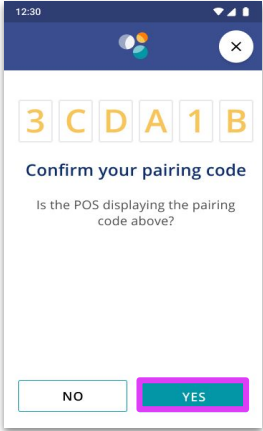
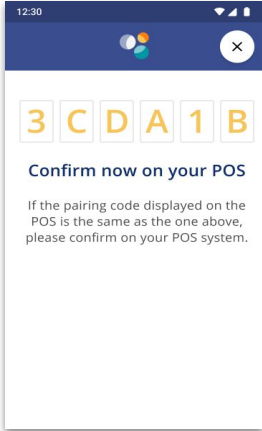
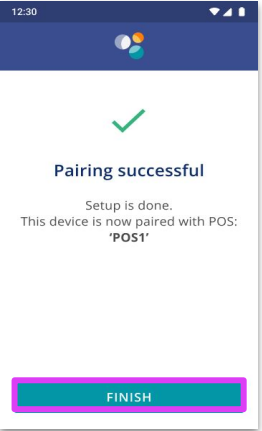
- Payment provider:** A dropdown menu currently showing 'Gecko Demo Bank'.
- POS ID:** A text input field.
- EFTPOS address:** A text input field.
- Auto Address Resolution:** A toggle switch that is currently turned on (green).
- Pair:** A large green button at the bottom of the form.

At the bottom of the application window, a status bar indicates 'Version 3.1.1 - You're on the latest version!' with a refresh icon.

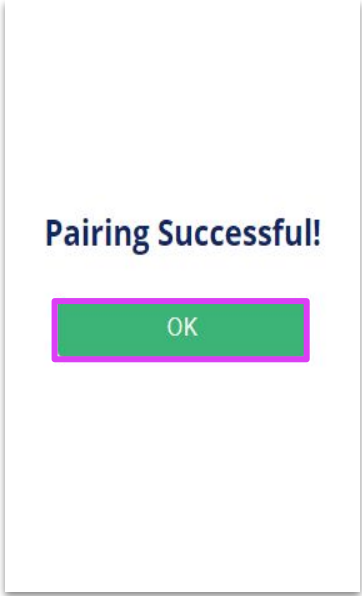
Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (5 of 7)

Steps	Example Screens
<p>10. Select START on the EFTPOS terminal and PAIR on Spice.</p>	 <p>The left screenshot shows an EFTPOS terminal screen with a yellow link icon and the text "Get ready to pair with POS". Below this, it lists "Info required": "Serial number 333-489-122", "Network Testing Network", and "IP address 10.09.09.101". A large blue "START" button is at the bottom.</p> <p>The right screenshot shows the "Spice" app interface. The top navigation bar includes "Status", "Transactions", "Settlement", "Settings", and "About". The main screen displays "EFTPOS Terminal Pairing" with three input fields: "Payment provider" (Gecko Demo Bank), "POS ID" (POS1), and "EFTPOS address" (192.168.1.110). Below these fields is a toggle for "Auto Address Resolution" which is turned on. A large green "Pair" button is at the bottom of the form.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (6 of 7)

Steps	Example Screens
<div>11. Ensure the code displayed matches what is displayed on Spice and select YES on the EFTPOS terminal.</div> <div>12. Select FINISH on the EFTPOS terminal.</div>	<div>A mobile app screen with a dark blue header showing the time 12:30 and status icons. The main content area has a yellow circular icon with a clock face and the text "Acknowledging pair request".</div> <div>A mobile app screen with a dark blue header showing the time 12:30 and status icons. The main content area displays a pairing code "3 C D A 1 B" in individual boxes. Below the code, it asks "Is the POS displaying the pairing code above?" and has two buttons: "NO" and "YES".</div> <div>A mobile app screen with a dark blue header showing the time 12:30 and status icons. The main content area displays the same pairing code "3 C D A 1 B" in individual boxes. Below the code, it says "Confirm now on your POS" and provides instructions: "If the pairing code displayed on the POS is the same as the one above, please confirm on your POS system."</div> <div>A mobile app screen with a dark blue header showing the time 12:30 and status icons. The main content area has a green checkmark icon and the text "Pairing successful". Below this, it says "Setup is done. This device is now paired with POS: 'POS1'". At the bottom, there is a "FINISH" button.</div>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (7 of 7)

Steps	Example Screens
<p>13. Select OK on Spice.</p>	

Perform a Test Purchase Transaction - (1 of 3)

Steps


To perform a test [Purchase Transaction](#) to ensure that the integrated solution is working:

1. Select the item and select [PAY](#)

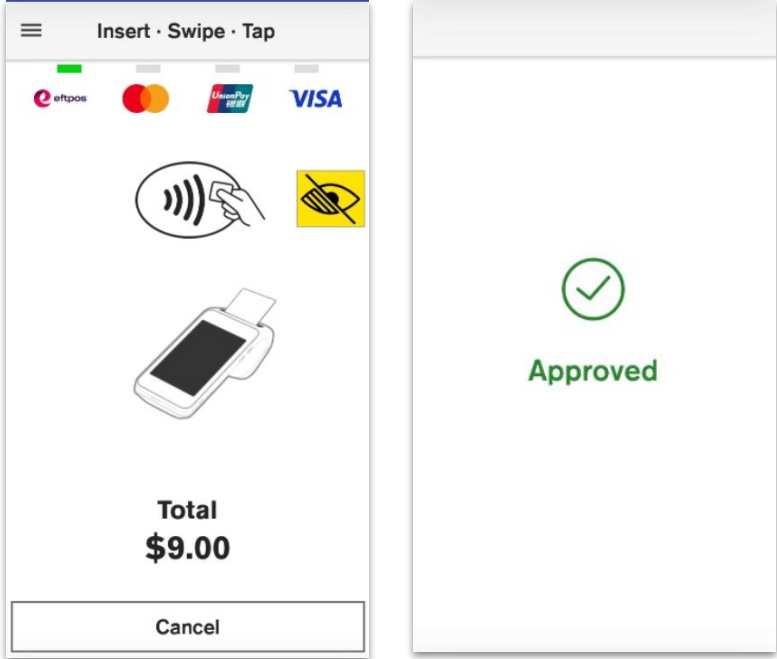
Example Screens




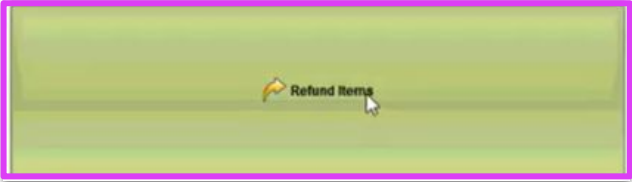
Perform a Test Purchase Transaction - (2 of 3)

Steps	Example Screens
<p>2. Select Credit</p> <p>3. Select OK</p>	 <p>The screenshot shows a payment selection interface. It has three horizontal buttons: 'Cash' with a coin icon, 'Credit' with a credit card icon, and 'Debit' with a red 'e' logo. The 'Credit' button is highlighted with a green border and a mouse cursor. To the right of these buttons is an 'Ok' button with a green checkmark icon.</p>

Perform a Test Purchase Transaction - (3 of 3)

Steps	Example Screens
<p>4. Complete Payment on EFTPOS terminal</p>	

Perform a Test Refund Transaction - (1 of 3)

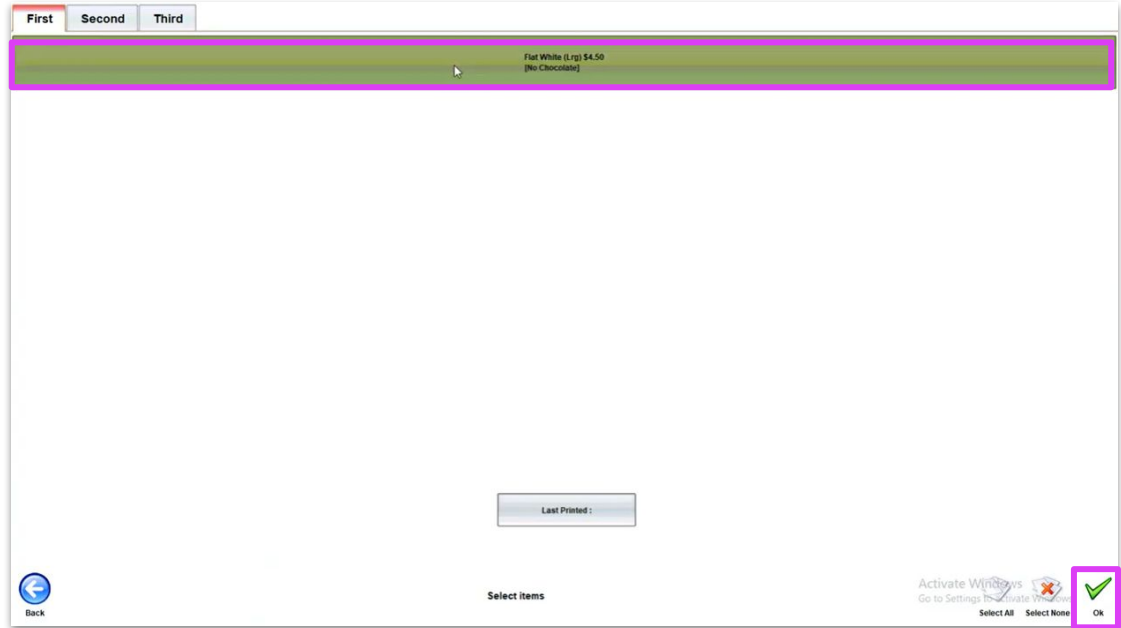
Steps	Example Screens
<p>To Refund the test purchase transaction:</p> <ol style="list-style-type: none">1. Select item and select Order Info2. Select Refund Items	 <p>The screenshot shows a software interface with a grid of buttons. The buttons are arranged in two rows. The top row contains: 'Loyalty' (green), 'Order Info' (blue, highlighted with a pink box), 'Print Last' (blue), 'Prev Sales' (blue), and 'No Sale' (blue). The bottom row contains: 'Quick Pay' (green), 'Pay' (green), 'Discount' (green), 'Tab/Debtor' (green), 'Customer' (blue), 'Acc Admin' (blue), 'System' (blue), and 'Logout' (blue). Each button has an icon representing its function.</p>  <p>The screenshot shows a software interface with a green background. A button labeled 'Refund Items' with a small icon is highlighted with a pink box. A mouse cursor is pointing at the button.</p>

Perform a Test Refund Transaction - (2 of 3)


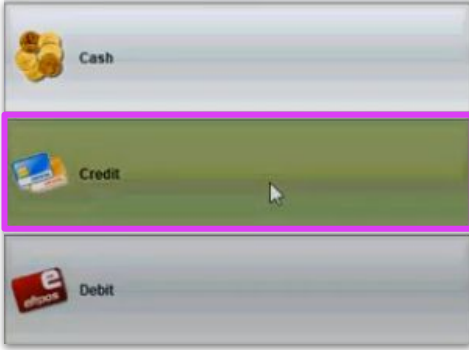

Steps

3. Select the item and select **OK**

Example Screens



Perform a Test Refund Transaction- (3 of 3)

Steps	Example Screens
<ul style="list-style-type: none">4. Select Pay5. Select Credit6. Select OK7. Complete payment on EFTPOS terminal	 <p>The screenshot shows a grid of 15 menu items. The 'Pay' item, which features a credit card icon, is highlighted with a red border. Other items include 'Quick Pay', 'Discount', 'Tab/Debit', 'Customer', 'Acc Admin', 'System', 'Logout', 'Loyalty', 'Order Info', 'Print Last', 'Prev Sales', and 'No Sale'.</p>  <p>The screenshot shows three payment method options: 'Cash' (with a coin icon), 'Credit' (with a credit card icon), and 'Debit' (with a red 'e' logo icon). The 'Credit' option is highlighted with a red border.</p>  <p>The screenshot shows a green checkmark icon above the text 'OK', which is enclosed in a red border.</p>