

CloudHQ4 - Mobile POS

# Pairing and Transaction User Guide

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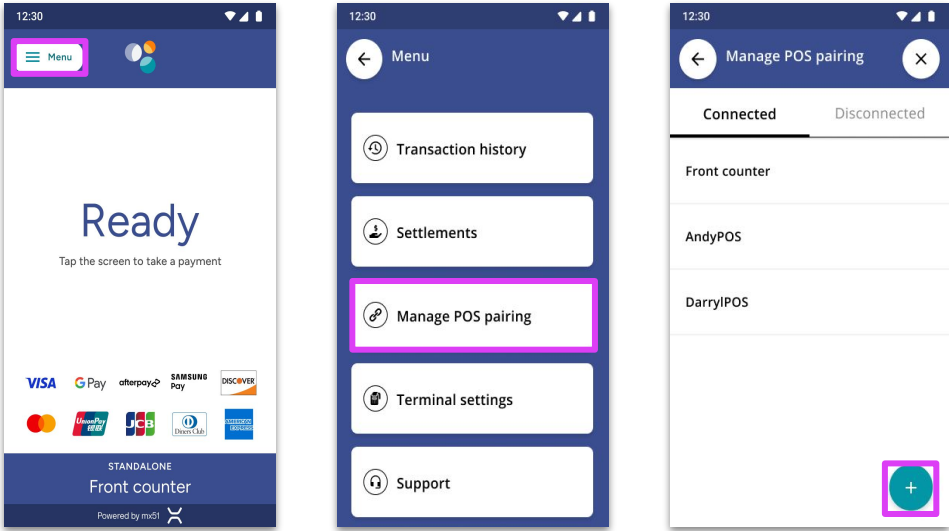
# System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the <a href="#">same Local Area Network</a>
POS Version	<a href="#">1.25.21 and above</a>
POS Operating System	<a href="#">IOS, IPadOS</a>
Integration Type	<a href="#">SPI (JavaScript)</a>
Others	The application supports Pay At Table. Entering the Operator ID will only work if the Operator label is a number. During testing, the application had operator's label as Names. This will not work because all EFTPOS devices require a numeric value.

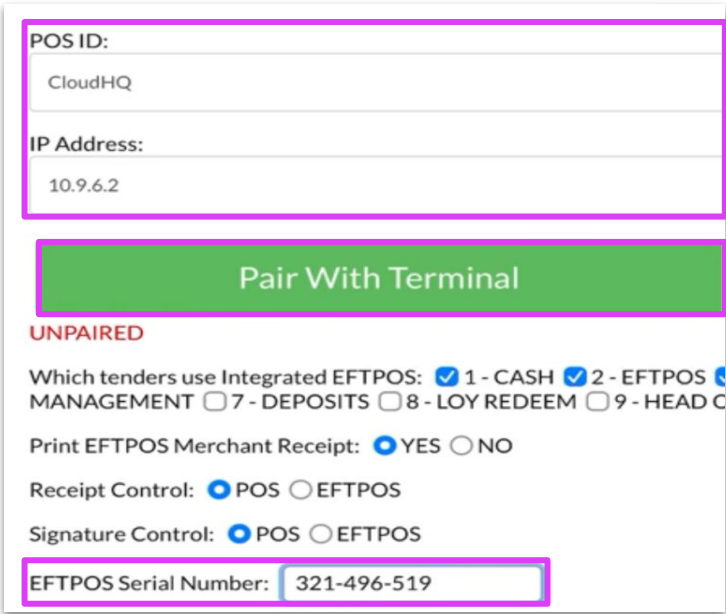
# Pairing the POS to the EFTPOS Terminal - (1 of 4)

Steps	Example Screens
<div>1. Press the Cog icon in the top left section</div> <div>2. Select 'EFTPOS' tab</div> <div>3. Select 'SPI' as the integrated EFTPOS provider</div> <div>4. Select the Payment Provider and Confirm Provider</div>	<div>A screenshot of the POS application interface. The top navigation bar is blue and contains several icons: a red circle, a green dollar sign, a red credit card icon, and a white gear icon (the settings icon) which is highlighted with a pink square. To the right of the gear icon is the word 'Price'. Below the navigation bar, the main content area is mostly white with some colored vertical bars on the right side.</div> <div>A screenshot of the 'EFTPOS settings' screen. At the top, there are five tabs: 'General', 'Sales', 'Printing', 'EFTPOS' (which is highlighted with a pink border), and 'Accounts'. Below the tabs, the text 'EFTPOS settings' is displayed. Underneath, there are two rows of settings, each highlighted with a pink border. The first row is 'Integrated EFTPOS provider:' with radio buttons for 'NONE' and 'SPI' (which is selected). The second row is 'Selected Provider: Westpac Presto' with a text box containing 'Other'. Below these, there are five radio button options: 'Other', 'Gecko Demo Bank', 'Next Payments', 'Till Payments', and 'Westpac Presto' (which is selected). At the bottom of the screen, there is a green button labeled 'Confirm Provider' highlighted with a pink border.</div>

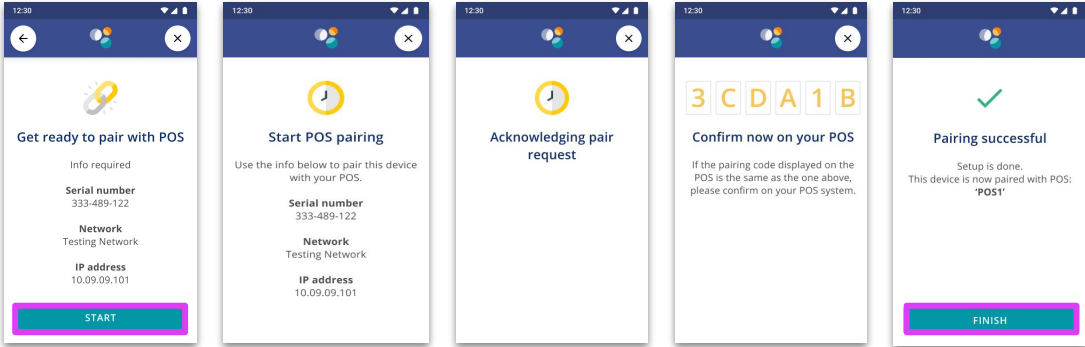
# Pairing the POS to the EFTPOS Terminal - (2 of 4)

Steps	Example Screens
<p>5. On the <b>EFTPOS terminal</b>, Select <b>Menu</b></p> <p><i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i></p> <p>6. Select <b>Manage POS pairing</b></p> <p>7. Select <b>+</b></p>	 <p>The first screenshot shows the main terminal screen with a 'Menu' button highlighted in the top left. The screen displays 'Ready' and 'Tap the screen to take a payment'. Below are logos for VISA, Google Pay, otherpay, SAMSUNG Pay, and DISCOVER. At the bottom, it says 'STANDALONE Front counter' and 'Powered by mifi'. The second screenshot shows the 'Menu' screen with options: Transaction history, Settlements, Manage POS pairing (highlighted), Terminal settings, and Support. The third screenshot shows the 'Manage POS pairing' screen with a 'Connected' status, a list of paired devices (Front counter, AndyPOS, DarrylPOS), and a '+' button highlighted in the bottom right corner.</p> <p><i>EFTPOS Terminal screens</i></p>

## Pairing the POS to the EFTPOS Terminal - (3 of 4)

Steps	Example Screens
<p>8. In <a href="#">CloudHQ4</a>:</p> <ul style="list-style-type: none"><li>Enter the <a href="#">POS ID</a>, the <a href="#">EFTPOS Address</a> and the <a href="#">EFTPOS S/N</a> that is shown on the EFTPOS terminal.</li><li>Enable Auto Address Resolution</li><li>Click on <a href="#">Pair with Terminal</a></li></ul>	 <p>The screenshot shows the CloudHQ4 pairing interface. It has a white background with a light gray border. At the top, there are two input fields: 'POS ID:' with the value 'CloudHQ' and 'IP Address:' with the value '10.9.6.2'. Below these is a large green button labeled 'Pair With Terminal'. Under the button, the word 'UNPAIRED' is written in red. There are several configuration options: 'Which tenders use Integrated EFTPOS:' with checkboxes for '1 - CASH' (checked), '2 - EFTPOS' (checked), '7 - DEPOSITS' (unchecked), '8 - LOY REDEEM' (unchecked), and '9 - HEAD C' (partially visible); 'Print EFTPOS Merchant Receipt:' with radio buttons for 'YES' (selected) and 'NO' (unchecked); 'Receipt Control:' with radio buttons for 'POS' (selected) and 'EFTPOS' (unchecked); 'Signature Control:' with radio buttons for 'POS' (selected) and 'EFTPOS' (unchecked); and an 'EFTPOS Serial Number:' field with the value '321-496-519'.</p>

# Pairing the POS to the EFTPOS Terminal - (4 of 4)

Steps	Example Screens
<p>9. On the <b>EFTPOS Terminal</b>:</p> <ul style="list-style-type: none"><li>○ Select <b>START</b></li><li>○ Ensure the code displayed matches what is displayed on POS and select <b>YES</b></li><li>○ Select <b>FINISH</b></li></ul>	 <p>The five screenshots show the following steps:</p> <ol style="list-style-type: none"><li><b>Get ready to pair with POS</b>: Displays required info: Serial number 333-489-122, Network Testing Network, IP address 10.09.09.101. A green <b>START</b> button is at the bottom.</li><li><b>Start POS pairing</b>: Instructs to use the info below to pair the device. Displays the same serial number, network, and IP address. A green clock icon is at the top.</li><li><b>Acknowledging pair request</b>: A green clock icon is at the top.</li><li><b>Confirm now on your POS</b>: Shows a pairing code 3 C D A 1 B in colored boxes. Text below says: 'If the pairing code displayed on the POS is the same as the one above, please confirm on your POS system.'</li><li><b>Pairing successful</b>: Shows a green checkmark. Text says: 'Setup is done. This device is now paired with POS: POS1'. A green <b>FINISH</b> button is at the bottom.</li></ol>

*EFTPOS Terminal screens*

# Perform a Test Purchase Transaction - (1 of 2)

Steps

Example Screens

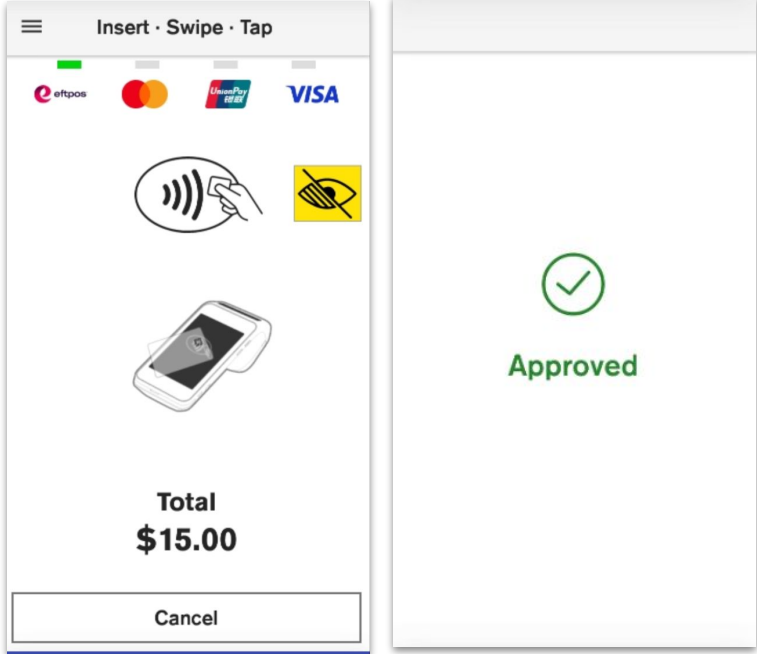
To perform a test [Purchase Transaction](#) to ensure that the integrated solution is working:

- 1. Select the [Product](#)
- 2. Select [EFTPOS](#). The transaction will be sent to the eftpos terminal for payment.





## Perform a Test Purchase Transaction - (2 of 2)

Steps	Example Screens
<p>3. Complete Payment on EFTPOS terminal</p>	

# Perform a Test Refund Transaction - (1 of 2)

Steps

Example Screens

To Refund the test purchase transaction:

1. Select Refund
2. Select the item to be refunded
3. Select EFTPOS
4. The transaction will be sent to the eftpos terminal for payment.
5. On the eftpos terminal, enter the manager passcode



## Perform a Test Purchase Transaction - (2 of 2)

Steps	Example Screens
<p>6. Complete Payment on EFTPOS terminal</p>	