

Cloud HQ (SPI)

Pairing and Transaction User Guide

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System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	1.0.94.0 and above
POS Operating System	Windows 10 and above
Integration Type	SPI

Pairing the POS to the EFTPOS Terminal - (1 of 4)

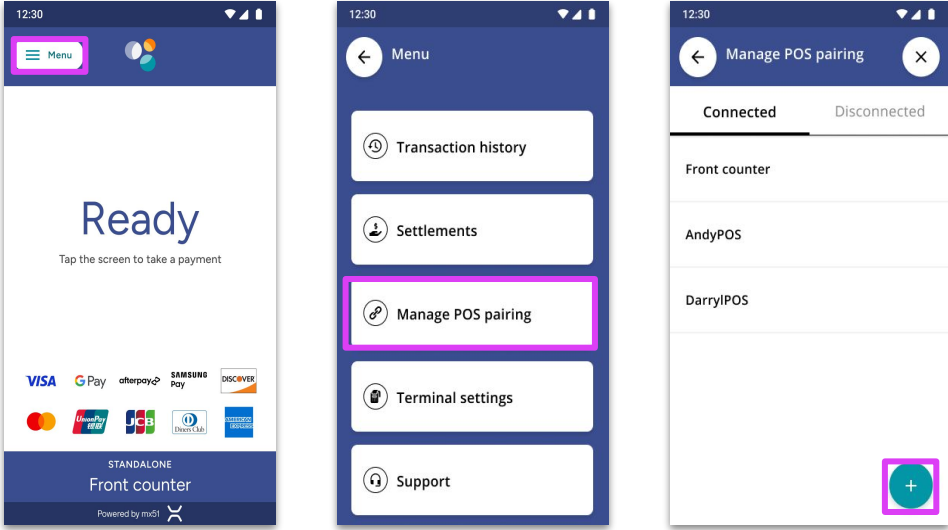
Steps

Example Screens

1. On the main screen click on the **Pair EFTPOS** button



Pairing the POS to the EFTPOS Terminal - (2 of 4)

Steps	Example Screens
2. On the EFTPOS terminal, Select Menu <i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i> 3. Select Manage POS pairing 4. Select +	 <i>EFTPOS Terminal screens</i>

Pairing the POS to the EFTPOS Terminal - (3 of 4)

Steps

5. In Cloud HQ:
 - Enter the **POS ID**, the **EFTPOS IP ADDRESS** that is shown on the **EFTPOS** terminal
 - Click on **Save**
 - Click on **Pair**

Example Screens

Pair with EFTPOS

POS ID: BLAH5

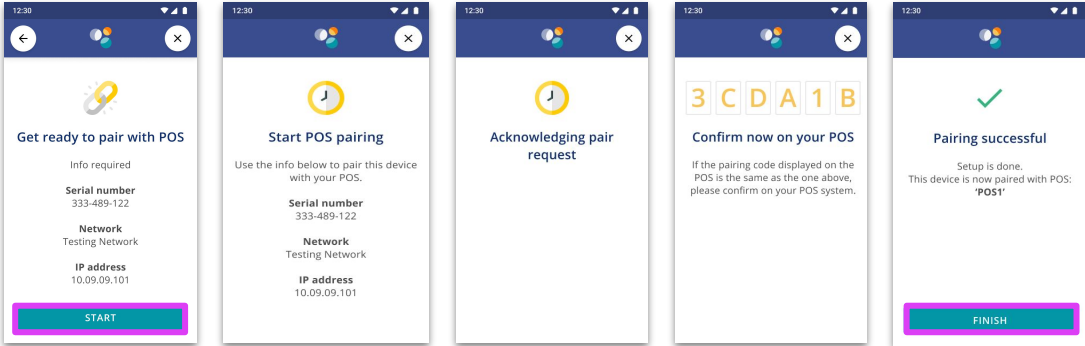
EFTPOS IP: 10.20.15.60

Unpaired - please pair with EFTPOS device

Close Save Pair

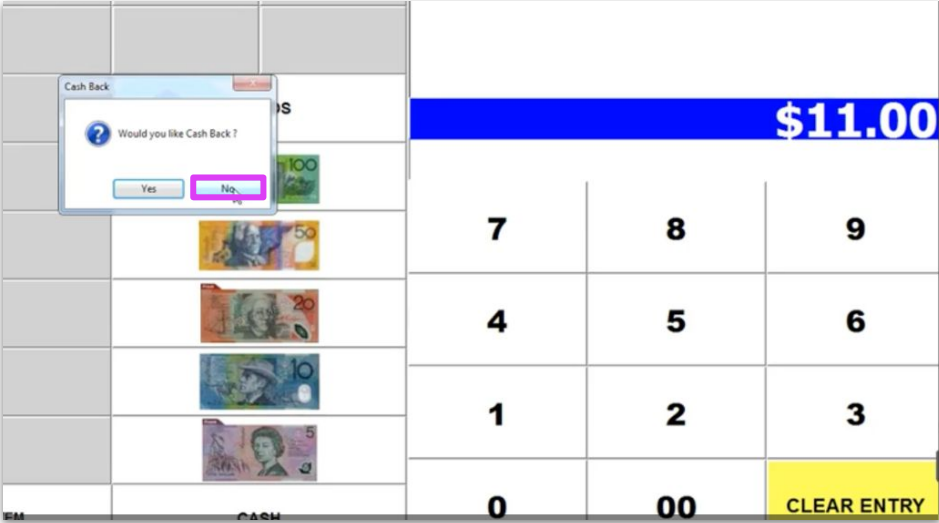
Unpaired | Idle

Pairing the POS to the EFTPOS Terminal - (4 of 4)

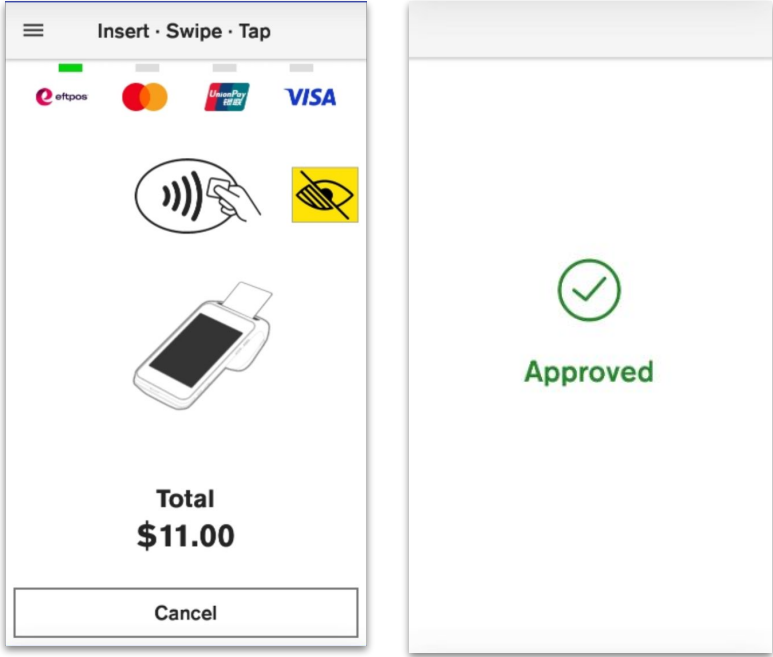
Steps	Example Screens
6. On the EFTPOS Terminal: ○ Select START ○ Ensure the code displayed matches what is displayed on POS and select YES ○ Select FINISH	 The five screenshots show the following steps: Get ready to pair with POS: Displays required info: Serial number 333-489-122, Network Testing Network, IP address 10.09.09.101. A green START button is at the bottom. Start POS pairing: Instructs to use the info below to pair the device. Displays the same serial number, network, and IP address. A green clock icon is at the top. Acknowledging pair request: A green clock icon is at the top. Confirm now on your POS: Shows a pairing code 3 C D A 1 B. Instructs to confirm the code on the POS system. Pairing successful: Shows a green checkmark. States 'Setup is done. This device is now paired with POS: POS1'. A green FINISH button is at the bottom.

EFTPOS Terminal screens

Perform a Test Purchase Transaction - (1 of 2)

Steps	Example Screens
To perform a test Purchase Transaction to ensure that the integrated solution is working: 1. Select the Product 2. Select EFTPOS 3. Select NO on the Cash Back popup 4. Select Apply. The transaction will be sent to the eftpos terminal for payment.	 The screenshot shows an EFTPOS terminal interface. On the left, there is a vertical strip of Australian banknotes (100, 50, 20, 10, 5). A 'Cash Back' popup window is displayed in the center, asking 'Would you like Cash Back?' with 'Yes' and 'No' buttons. The 'No' button is highlighted with a pink rectangle. On the right, a numeric keypad is visible with digits 0-9, a '00' button, and a 'CLEAR ENTRY' button. The total amount '\$11.00' is displayed in a blue bar at the top right of the keypad area.

Perform a Test Purchase Transaction - (2 of 2)

Steps	Example Screens
5. Complete Payment on EFTPOS terminal	 The image displays two example screens from an EFTPOS terminal. The left screen shows the payment interface with logos for eftpos, Mastercard, UnionPay, and VISA. It includes icons for contactless payment (a hand tapping a card) and a yellow 'No Cash' symbol. Below these is an illustration of a payment terminal. The total amount is displayed as \$11.00, and there is a 'Cancel' button at the bottom. The right screen shows a green checkmark icon and the word 'Approved' in green text, indicating a successful transaction.