

BizFlex Retail Software (Spice)

Pairing and Transaction User Guide

Updated on, by: 03/02/2025, HMS

Reviewed on, by:05/02/2025, TB

mx51



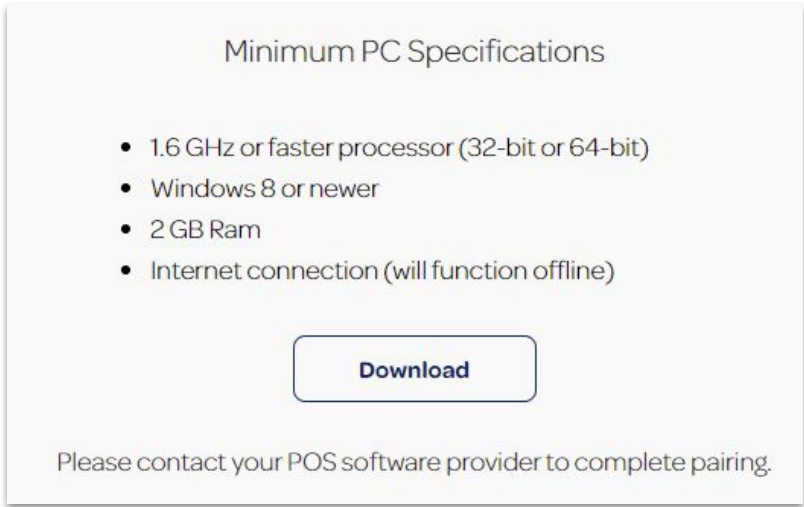
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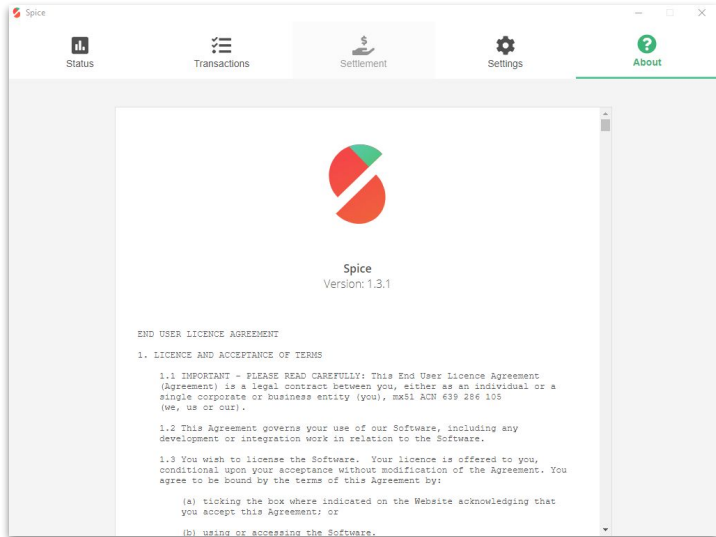
System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	20.0.8616.61576 and above
POS Operating System	Windows 10 and above
Integration Type	SPICE

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (1 of 7)

Steps	Example Screens
<p>1. Download Spice</p> <p>https://spice.integration.mspenv.io/latest.exe</p> <p><i>* Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.</i></p>	 <p>The screenshot shows a white box with a light gray border. At the top, it says "Minimum PC Specifications". Below this, there is a bulleted list of requirements: "1.6 GHz or faster processor (32-bit or 64-bit)", "Windows 8 or newer", "2 GB Ram", and "Internet connection (will function offline)". Below the list is a blue button with the word "Download" in white. At the bottom of the box, it says "Please contact your POS software provider to complete pairing."</p>
<p>2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder.</p>	
<p>3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.</p>	

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (2 of 7)

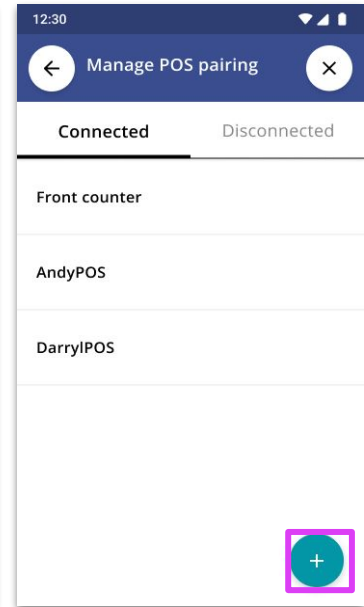
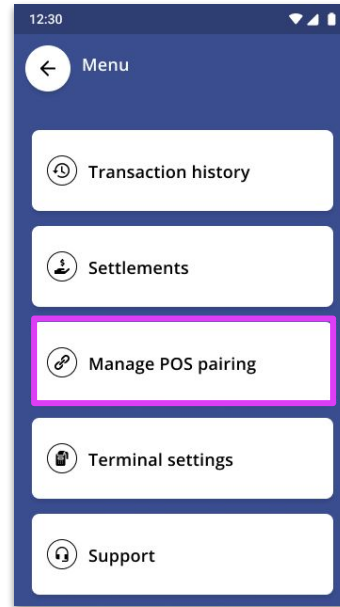
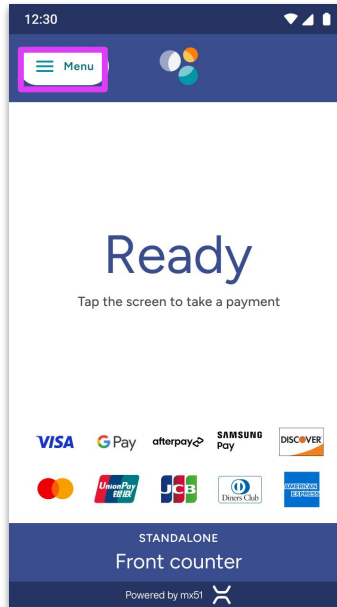
Steps	Example Screens
<p>4. You will be automatically directed to the about tab (end user licence agreement).</p>	 <p>The screenshot shows the 'Spice' application window with the 'About' tab selected. The window has a top navigation bar with icons for Status, Transactions, Settlement, Settings, and About. The main content area displays the 'Spice' logo (a red and green circle) and the text 'Spice Version: 1.3.1'. Below this is the 'END USER LICENCE AGREEMENT' section, which includes the following text:</p> <p>1. LICENCE AND ACCEPTANCE OF TERMS</p> <p>1.1 IMPORTANT - PLEASE READ CAREFULLY: This End User Licence Agreement (Agreement) is a legal contract between you, either as an individual or a single corporate or business entity (you), mxsl ACN 639 286 105 (we, us or our).</p> <p>1.2 This Agreement governs your use of our Software, including any development or integration work in relation to the Software.</p> <p>1.3 You wish to license the Software. Your licence is offered to you, conditional upon your acceptance without modification of the Agreement. You agree to be bound by the terms of this Agreement by:</p> <p>(a) ticking the box where indicated on the Website acknowledging that you accept this Agreement; or</p> <p>(b) using or accessing the Software.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (3 of 7)

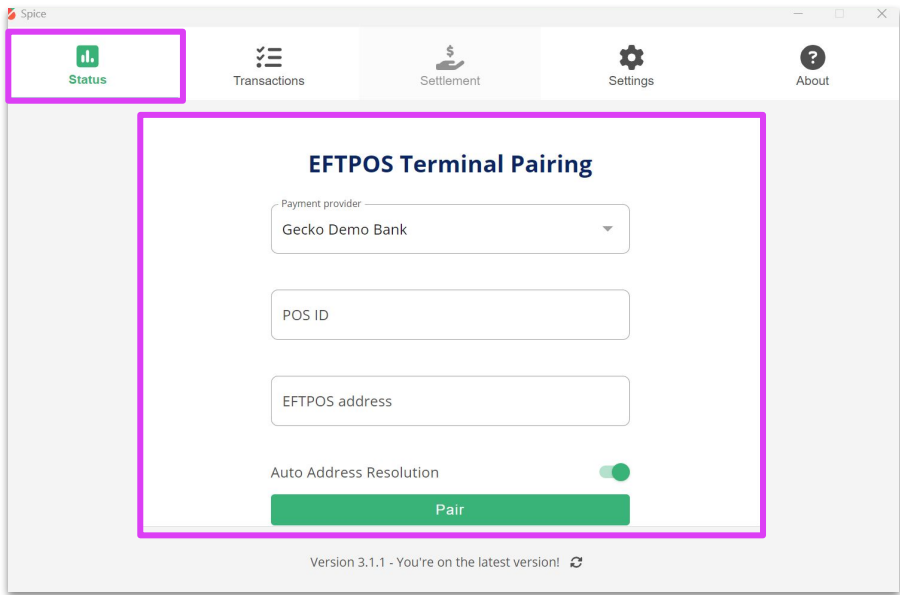
Steps

5. On the **EFTPOS terminal**, Select **Menu**
Note: If there is no existing pairing, the "Manage POS pairing" button will show
6. Select **Manage POS pairing**
7. Select **+**

Example Screens



Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (4 of 7)

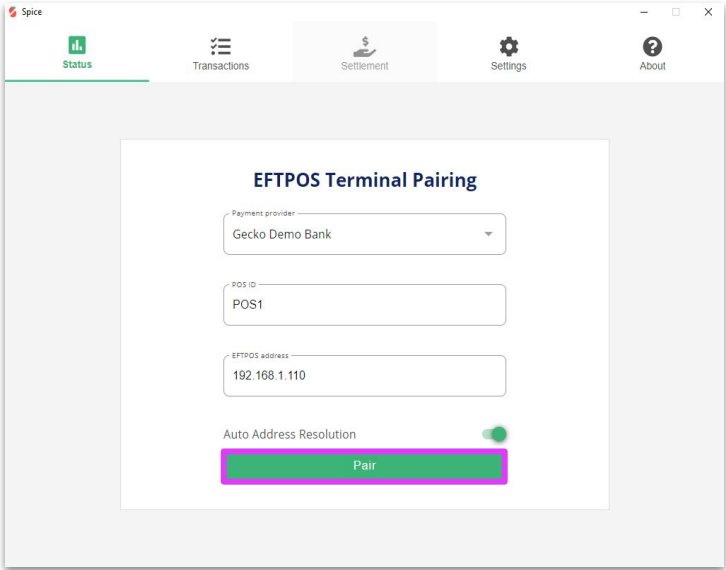
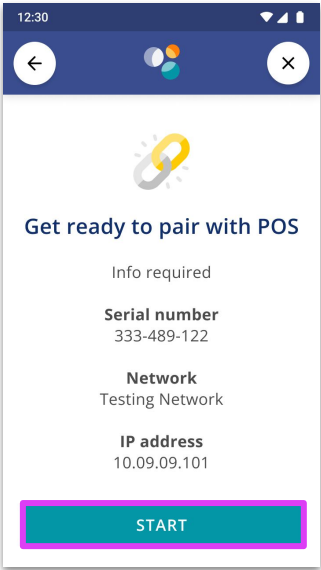
Steps	Example Screens
<p>8. Go to the Status tab on Spice.</p> <p>9. On Spice;</p> <ul style="list-style-type: none">○ Select your payment provider, enter the details of the EFTPOS terminal and enable Auto Address resolution.	

Pairing the POS to the EFTPOS Terminal - *Setting up Spice (5 of 7)*

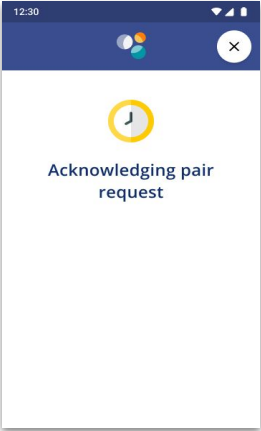
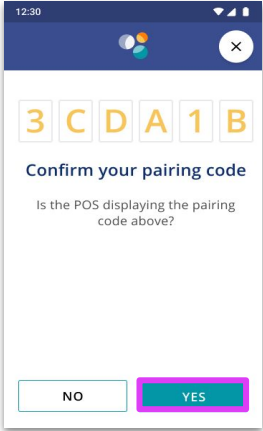
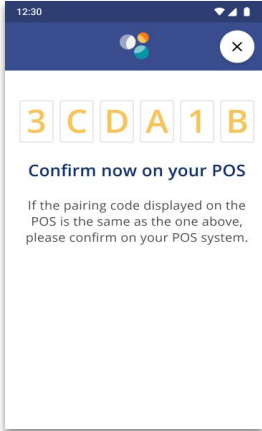
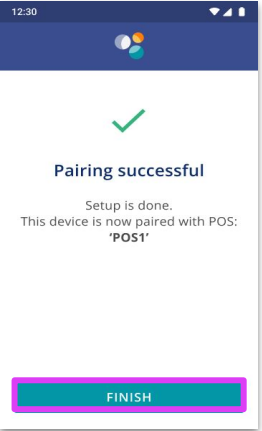
Steps

Example Screens

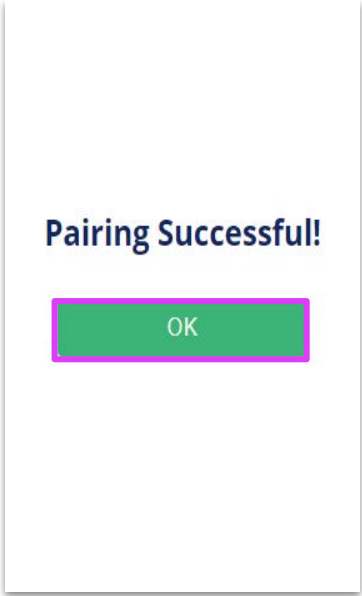
10. Select **START** on the EFTPOS terminal and **PAIR** on Spice.



Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (6 of 7)

Steps	Example Screens
<div>11. Ensure the code displayed matches what is displayed on Spice and select YES on the EFTPOS terminal.</div> <div>12. Select FINISH on the EFTPOS terminal.</div>	<div>A mobile app screen with a dark blue header containing a logo and a close button. The main area has a yellow clock icon and the text "Acknowledging pair request".</div> <div>A mobile app screen with a dark blue header. It displays a pairing code "3 C D A 1 B" in yellow boxes. Below the code, it asks "Is the POS displaying the pairing code above?" and has "NO" and "YES" buttons at the bottom.</div> <div>A mobile app screen with a dark blue header. It displays the same pairing code "3 C D A 1 B" in yellow boxes. Below the code, it says "Confirm now on your POS" and provides instructions: "If the pairing code displayed on the POS is the same as the one above, please confirm on your POS system."</div> <div>A mobile app screen with a dark blue header. It features a green checkmark icon and the text "Pairing successful". Below this, it says "Setup is done. This device is now paired with POS: 'POS1'". At the bottom is a large "FINISH" button.</div>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (7 of 7)

Steps	Example Screens
<p>13. Select OK on Spice.</p>	

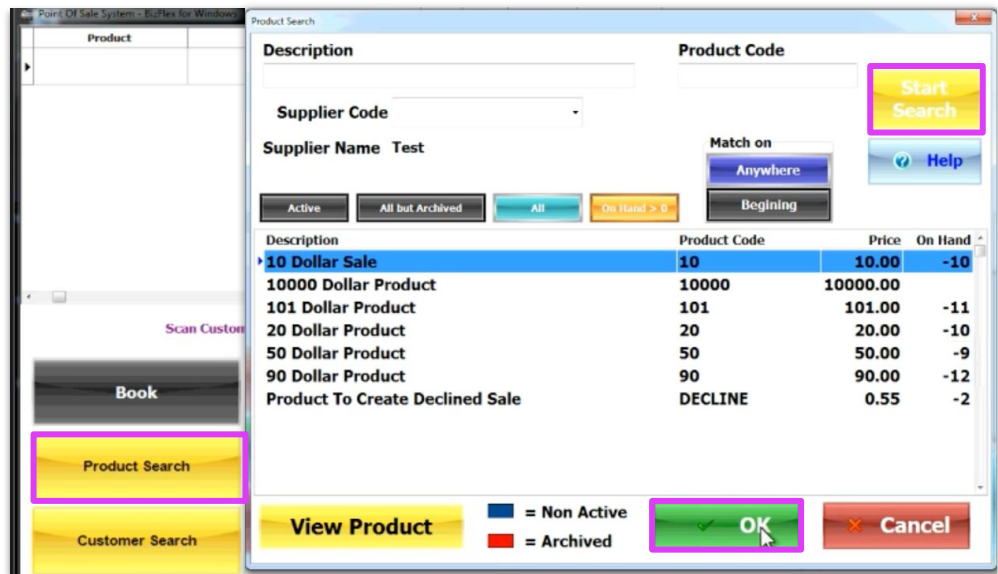
Perform a Test Purchase Transaction - (1 of 3)

Steps

To perform a test [Purchase Transaction](#) to ensure that the integrated solution is working:

1. Select [Product Search](#) > Click [Start Search](#) and select the product > [OK](#)

Example Screens



POS screen

Perform a Test Purchase Transaction - (2 of 3)

Steps

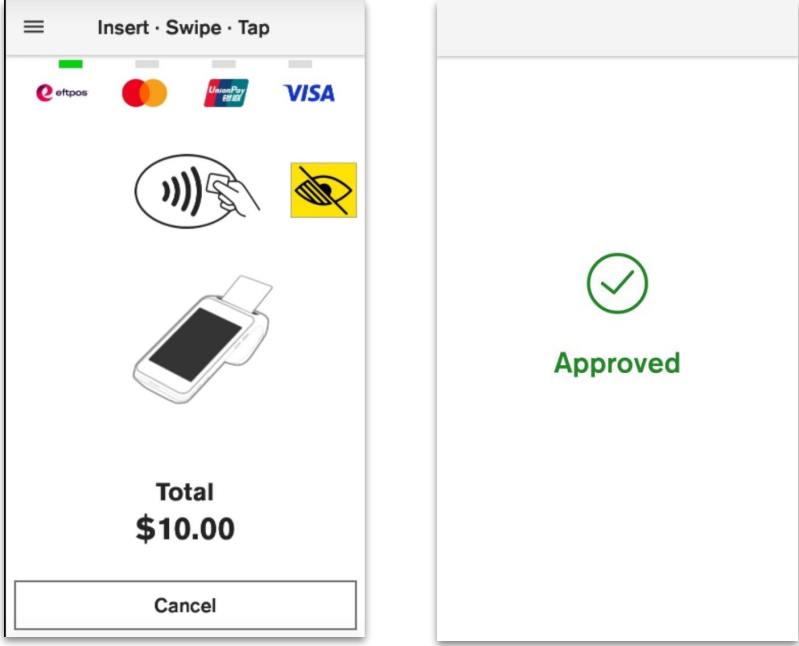
2. After inputting the product, select Tender > EFT/CC, then **Confirm**

Example Screens

The screenshot shows a 'Tender' window in a POS system. On the left, there are buttons for 'Cash', 'EFT / CC' (highlighted with a red border and showing '10.00'), 'Direct Deposits', 'EFT / CC MOTO', 'Voucher', 'Total' (showing '10.00'), 'Redeem Voucher / Store Credit', and 'Multi Cards'. In the center, a summary box displays 'Total Sale 10.00', 'Rounding', 'Tendered 10.00', and 'Change'. Below this is a 'Customer' field with a dropdown arrow and a 'List' button, and a 'Customer Search' button. On the right, there are three buttons: 'Go Back' (orange), 'Cancel' (orange), and 'Confirm' (green, highlighted with a red border).

POS screen

Perform a Test Purchase Transaction - (3 of 3)

Steps	Example Screens
<p>3. The transaction will be sent to the eftpos terminal for payment.</p>	 <p>The left screen displays a payment terminal interface with a menu icon at the top left. Below the title 'Insert · Swipe · Tap', there are logos for eftpos, Mastercard, American Express, and VISA. In the center, there is a contactless payment icon (a hand holding a card over a terminal) and a yellow icon with a crossed-out cash symbol. Below these is an illustration of a payment terminal. At the bottom, it shows 'Total \$10.00' and a 'Cancel' button.</p> <p>The right screen shows a green checkmark icon and the word 'Approved' in green text.</p>

Perform a Test Refund Transaction - (1 of 3)

Steps

If the test transaction needs to be refunded, select **Refund**

- 1. **Search for Product** > **Click Start** > Select **Search for Product** > **OK**
- 2. Select **the Reason** > **OK**

Example Screens

Refund Product

Scan or Enter Product Code 10 **Search For Product**

Product Details

Description	Most Recent Price
10 Dollar Sale	10.00

Scan Receipt Bar Code Or

Enter Business Unit Where sale took place BIZFLEX **List**

No Receipt Enter Receipt number **List**

Enter Qty Being Refunded

Original Sale Details

Date	Price
Qty	Sale Discount %
Qty Already Refunded	

Reason **List**

Original Condition Return To Stock **Cannot be Resold Do not Return To Stock**

Go Back **OK** **Cancel**

POS screen

Perform a Test Refund Transaction - (2 of 3)

Steps

3. After inputting the product, select Tender > EFT/CC, then Confirm

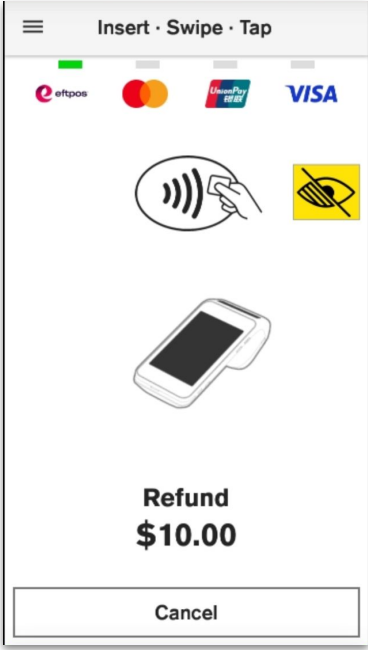
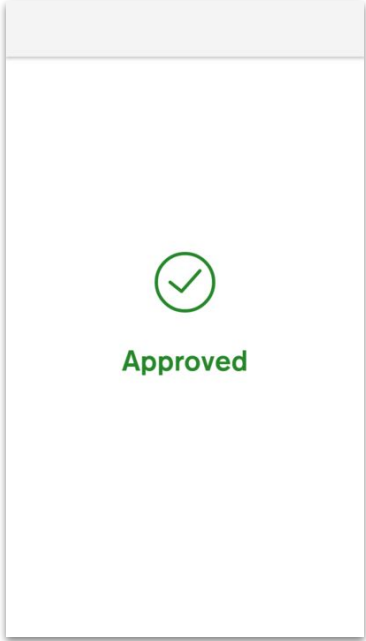
Example Screens

The screenshot shows a POS interface for a refund transaction. The 'Tender' window is open, displaying a 'Refund' amount of 10.00. The 'EFT / CC' option is selected under the 'Cash / Voucher' section. The 'Confirm' button is highlighted. The 'Refund Mode' is set to 'Refund'. The 'Tender' button is also highlighted.

Lines	
1	
1	
-1	
Discount	
Total \$	-10.00

POS screen

Perform a Test Refund Transaction - (3 of 3)

Steps	Example Screens
<p>4. The refund will be sent to the eftpos terminal for payment.</p>	<div data-bbox="763 259 1132 915">The screen displays a menu with 'Insert · Swipe · Tap' at the top. Below are logos for eftpos, Mastercard, UnionPay, and VISA. In the center, there are icons for contactless payment (a hand tapping a card) and a yellow 'No Cash' symbol. Below these is an illustration of a handheld payment terminal. At the bottom, the text 'Refund \$10.00' is displayed in bold, with a 'Cancel' button underneath.</div> <div data-bbox="1184 259 1551 906">The screen shows a large green checkmark inside a circle, with the word 'Approved' in green text below it.</div> <p data-bbox="1016 940 1346 969"><i>EFTPOS Terminal screens</i></p>