

Pairing and Transaction User Guide

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System Requirements

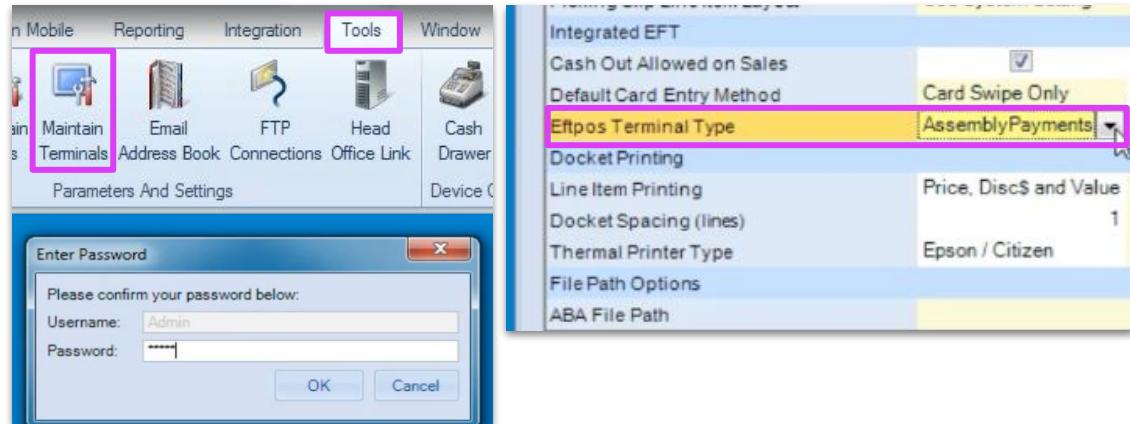
Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	4.23.1.10 and above
POS Operating System	Windows 10 and above
Integration Type	SPI.NET

Pairing the POS to the EFTPOS Terminal - (1 of 4)

Steps

1. From the [Tools](#) menu click on 'Maintain Terminals'
2. Enter the [Admin password](#).
3. In the [Administrator](#) column select 'SPI Eftpos' from the drop down then click on the ... (dots)

Example Screens



Pairing the POS to the EFTPOS Terminal - (2 of 4)

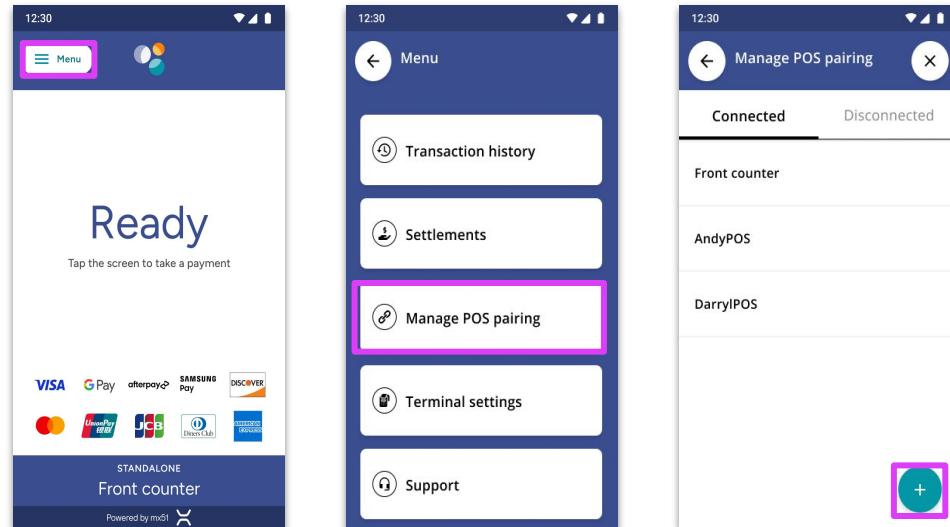
Steps

4. On the EFTPOS terminal, Select Menu

Note: If there is no existing pairing, the "Manage POS pairing" button will show

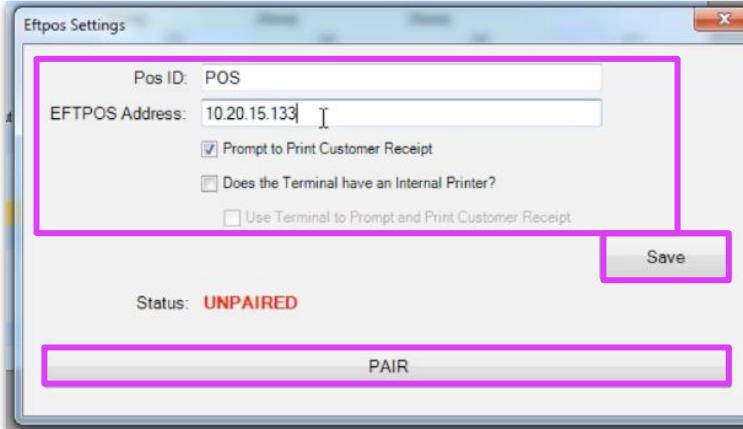
5. Select Manage POS pairing
6. Select +

Example Screens

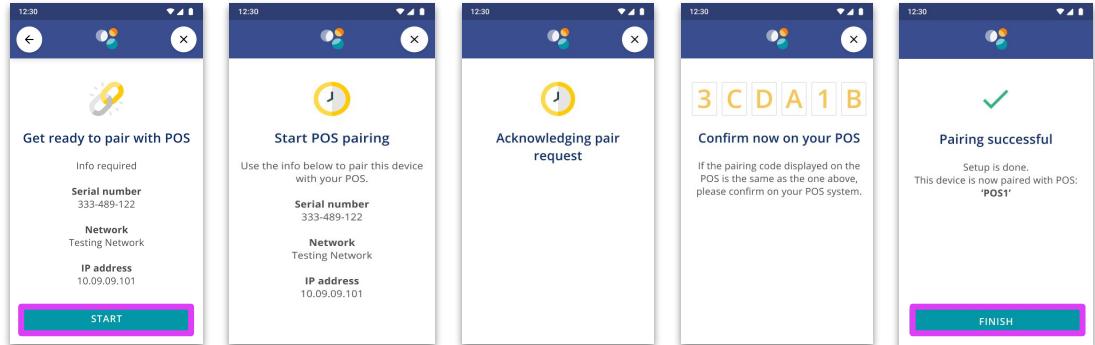


EFTPOS Terminal screens

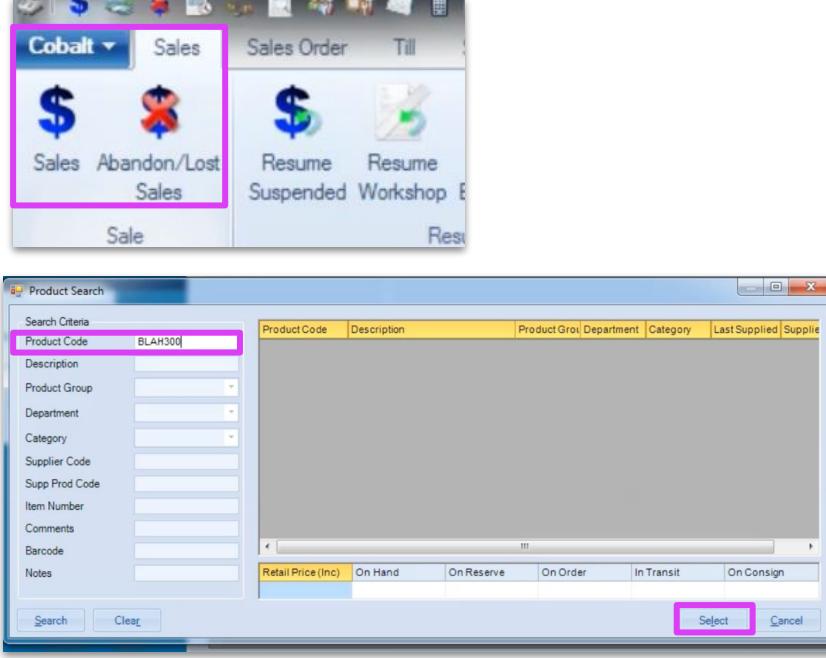
Pairing the POS to the EFTPOS Terminal - (3 of 4)

Steps	Example Screens
<ol style="list-style-type: none">7. Enter the POS ID and the EFTPOS Address that is shown on the EFTPOS terminal8. Optional Step. Select the 'Does the Terminal have an Internal Printer' checkbox and then 'Use Terminal to Prompt and Print Customer Receipt' in order to print from the terminal.9. Click on Save and Pair	

Pairing the POS to the EFTPOS Terminal - (4 of 4)

Steps	Example Screens
10. On the EFTPOS Terminal: <ul style="list-style-type: none">○ Select START○ Ensure the code displayed matches what is displayed on POS and select YES○ Select FINISH	 <p>EFTPOS Terminal screens</p>

Perform a Test Purchase Transaction - (1 of 3)

Steps	Example Screens
<p>To perform a test Purchase Transaction to ensure that the integrated solution is working:</p> <ol style="list-style-type: none">1. From the Sales menu select Sales2. Select Search Product (F9) and search by Product Code.3. Press Search	 <p>The screenshot displays two windows. The top window is the Cobalt Sales menu, with the 'Sales' option highlighted. The bottom window is a 'Product Search' dialog box. In the search criteria, the 'Product Code' field is populated with 'BLAH300'. The 'Select' button at the bottom right of the search dialog is highlighted with a pink box.</p>

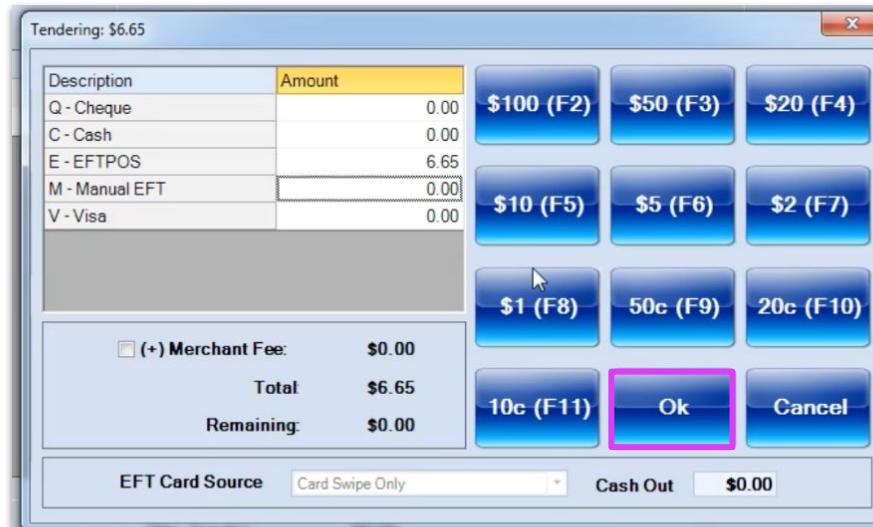
Perform a Test Purchase Transaction - (2 of 3)

Steps

To perform a test Purchase Transaction to ensure that the integrated solution is working:

4. Select **Tender (F3)**
5. Select **M-Manual EFT**
6. Press **OK**
7. The transaction will be sent to the eftpos terminal for payment.

Example Screens



Perform a Test Purchase Transaction - (3 of 3)

Steps	Example Screens
8. Complete Payment on EFTPOS terminal	