

# Pairing and Transaction User Guide

Updated on, by: 24 Jan, JH

Reviewed on, by: 24 Jan 25, TB

mx51



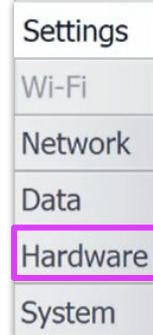
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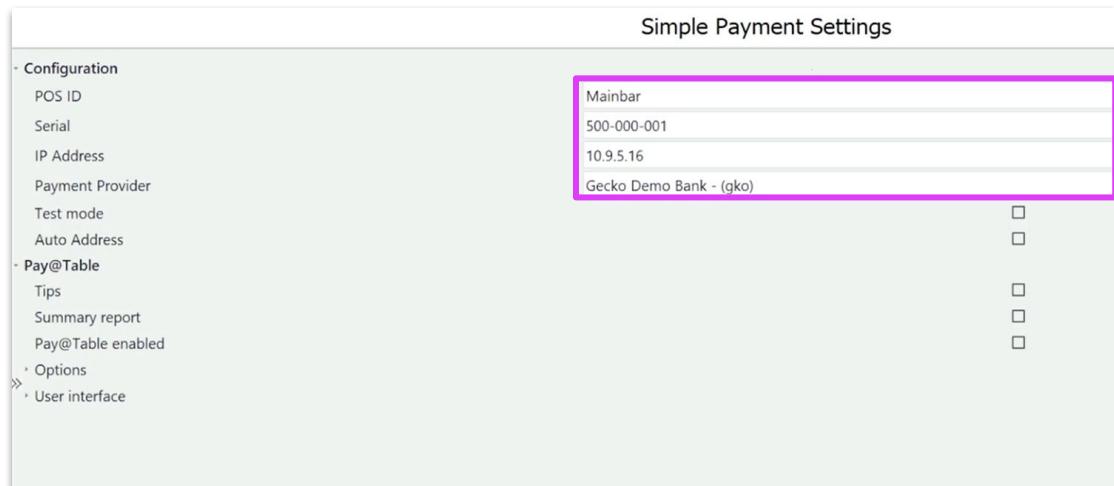
# System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the <a href="#">same Local Area Network</a> . (This is usually setup by the Abacus technician during POS install).
POS Version	<a href="#">6.22.4.16111 and above</a>
POS Operating System	<a href="#">Windows</a>
Integration Type	<a href="#">SPI</a>

# Pairing the POS to the EFTPOS Terminal - *POS configuration (1 of 3)*

Steps	Example screens
1. Log into the POS and select the <b>S</b> key on the keyboard 2. Select <b>Hardware</b>	
3. Select <b>Simple Payment Configuration</b>	

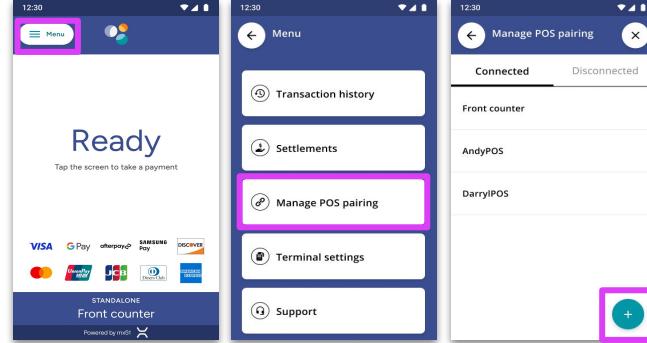
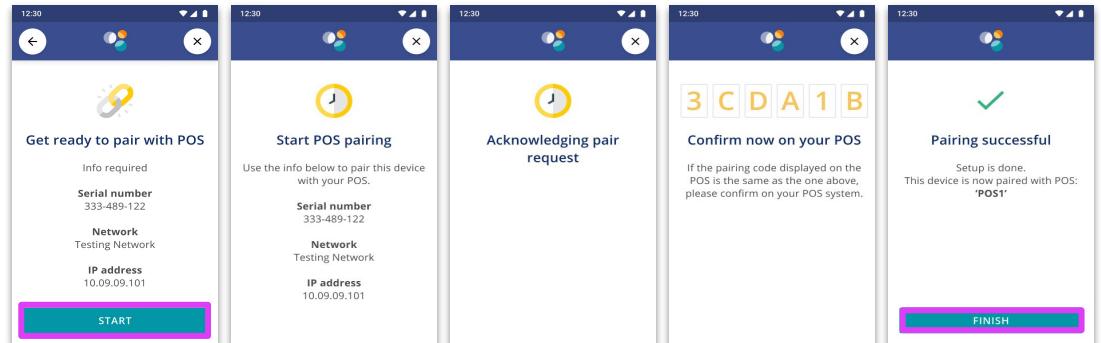
# Pairing the POS to the EFTPOS Terminal - *POS configuration (2 of 3)*

Steps	Example screens				
<ol style="list-style-type: none"><li>4. Enter the <a href="#">POS ID</a></li><li>5. Enter the <a href="#">Serial Number</a> of the EFTPOS terminal</li><li>6. Enter in the <a href="#">IP Address</a></li><li>7. Select the <a href="#">Payment Provider</a></li></ol>	 <p>Simple Payment Settings</p> <p>- Configuration</p> <ul style="list-style-type: none"><li>POS ID</li><li>Serial</li><li>IP Address</li><li>Payment Provider</li><li>Test mode</li><li>Auto Address</li></ul> <p>- Pay@Table</p> <ul style="list-style-type: none"><li>Tips</li><li>Summary report</li><li>Pay@Table enabled</li></ul> <p>» Options</p> <p>» User interface</p> <table border="1"><tr><td>Mainbar</td></tr><tr><td>500-000-001</td></tr><tr><td>10.9.5.16</td></tr><tr><td>Gecko Demo Bank - (gko)</td></tr></table>	Mainbar	500-000-001	10.9.5.16	Gecko Demo Bank - (gko)
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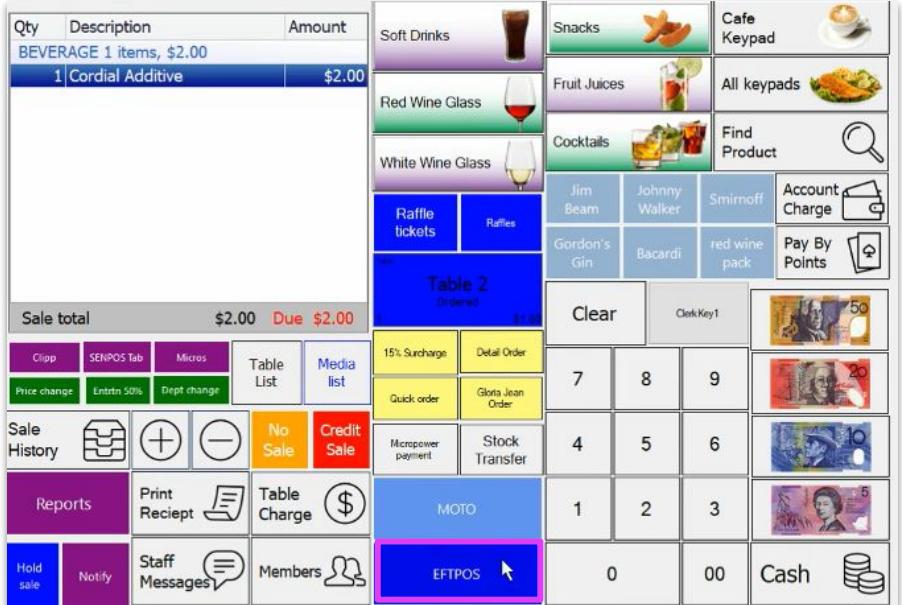
## Pairing the POS to the EFTPOS Terminal - *POS configuration* (3 of 3)

Steps	Example screens
<ol style="list-style-type: none"><li>8. Select <b>Save</b></li><li>9. Select <b>Pair</b></li></ol>	 <p>The image shows a vertical stack of three menu items. The top item is a green box with the word 'Pair' in white and 'Pair EFTPOS and POS' in smaller white text below it. The middle item is a grey box with the word 'Unpair' in white and 'Unpair EFTPOS' in smaller white text below it. The bottom item is a green box with the word 'Save' in white and 'Save settings' in smaller white text below it. A thick pink rectangular border highlights the 'Save' box.</p>

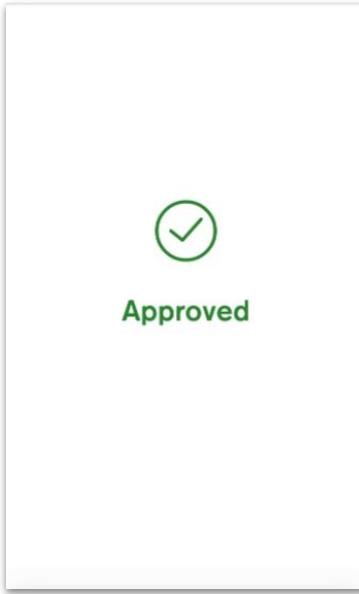
# Pairing the POS to the EFTPOS Terminal - *EFTPOS Terminal*

Steps	Example screens
<ol style="list-style-type: none"><li>1. On the <b>EFTPOS terminal</b>, Select <b>Menu</b>  <i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i></li><li>2. Select <b>Manage POS pairing</b></li><li>3. Select <b>+</b></li></ol>	
<ol style="list-style-type: none"><li>4. On the <b>EFTPOS Terminal</b><ul style="list-style-type: none"><li>o Select <b>START</b></li><li>o Ensure the code displayed matches what is displayed on POS, then select <b>YES</b></li><li>o Select <b>FINISH</b></li></ul></li></ol>	

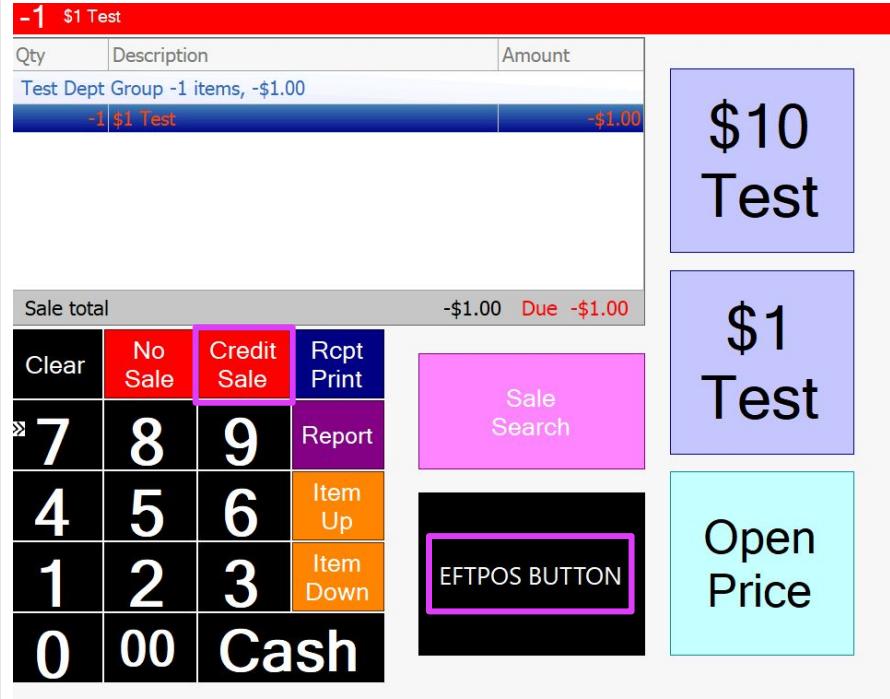
# Perform a Test Purchase Transaction - (1 of 2)

Steps	Example screens																																																												
<p>To perform a test Purchase Transaction</p> <ol style="list-style-type: none"><li>1. Select the Product</li><li>2. Select EFTPOS</li></ol> <p><i>The transaction will be sent to the eftpos terminal for payment.</i></p> <ol style="list-style-type: none"><li>3. Present Card</li></ol>	 <p>The image shows a POS terminal screen with a product selection grid and a numeric keypad.</p> <p><b>Product Selection Grid:</b></p> <table border="1"><thead><tr><th>Qty</th><th>Description</th><th>Amount</th></tr></thead><tbody><tr><td>BEVERAGE 1 items, \$2.00</td><td></td><td></td></tr><tr><td>1</td><td>Cordial Additive</td><td>\$2.00</td></tr></tbody></table> <p><b>Keypad:</b></p> <table border="1"><tr><td>Soft Drinks</td><td>Snacks</td><td>Cafe Keypad</td></tr><tr><td>Red Wine Glass</td><td>Fruit Juices</td><td>All keypads</td></tr><tr><td>White Wine Glass</td><td>Cocktails</td><td>Find Product</td></tr><tr><td>Raffle tickets</td><td>Jim Beam</td><td>Johnny Walker</td></tr><tr><td></td><td>Gordon's Gin</td><td>Bacardi</td></tr><tr><td></td><td>Table 2</td><td>Smirnoff</td></tr><tr><td></td><td>15% Surcharge</td><td>Account Charge</td></tr><tr><td></td><td>Quick order</td><td>Pay By Points</td></tr><tr><td></td><td>Print Receipt</td><td></td></tr><tr><td></td><td>Table Charge</td><td></td></tr><tr><td></td><td>Hold sale</td><td>MOTO</td></tr><tr><td></td><td>Notify</td><td></td></tr><tr><td></td><td>Staff Messages</td><td>EFTPOS</td></tr><tr><td></td><td>Members</td><td></td></tr><tr><td></td><td></td><td>0</td></tr><tr><td></td><td></td><td>00</td></tr><tr><td></td><td></td><td>Cash</td></tr></table>	Qty	Description	Amount	BEVERAGE 1 items, \$2.00			1	Cordial Additive	\$2.00	Soft Drinks	Snacks	Cafe Keypad	Red Wine Glass	Fruit Juices	All keypads	White Wine Glass	Cocktails	Find Product	Raffle tickets	Jim Beam	Johnny Walker		Gordon's Gin	Bacardi		Table 2	Smirnoff		15% Surcharge	Account Charge		Quick order	Pay By Points		Print Receipt			Table Charge			Hold sale	MOTO		Notify			Staff Messages	EFTPOS		Members				0			00			Cash
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## Perform a Test Purchase Transaction - (2 of 2)

Steps	Example screens
4. Complete payment on EFTPOS Terminal	 

# Perform a Test Refund Transaction - (1 of 2)

Steps	Example screens
<p>To perform a test Refund Transaction</p> <ol style="list-style-type: none"><li>1. Select the item to be refunded</li><li>2. Select Credit Sale</li><li>3. Select EFTPOS as the payment method</li></ol>	 <p>The screenshot shows a POS system interface. At the top, a red header displays "-1 \$1 Test". Below it is a table with columns for Qty, Description, and Amount. A single row shows "Test Dept Group -1 items, -\$1.00" with a sub-row "-1 \$1 Test" and a total of "-\$1.00". To the right of the table are four colored boxes with text: a purple box with "\$10 Test", a pink box with "\$1 Test", a black box with "Sale Search", and a light blue box with "Open Price". Below the table is a numeric keypad with a 3x4 grid of buttons. The buttons are labeled as follows: Row 1: Clear, No Sale, Credit Sale, Rcpt Print; Row 2: 7, 8, 9, Report; Row 3: 4, 5, 6, Item Up; Row 4: 1, 2, 3, Item Down; Row 5: 0, 00, Cash. The "Credit Sale" button is highlighted with a pink box. To the right of the keypad is a black rectangular area containing a white box labeled "EFTPOS BUTTON".</p>

## Perform a Test Refund Transaction - (2 of 2)

Steps	Example screens
4. Complete payment on the EFTPOS Terminal	