Task Retail (XchangePoint) POS

Pairing and Transaction User Guide

Updated on, by: 6 June 24, KL

Reviewed on, by:
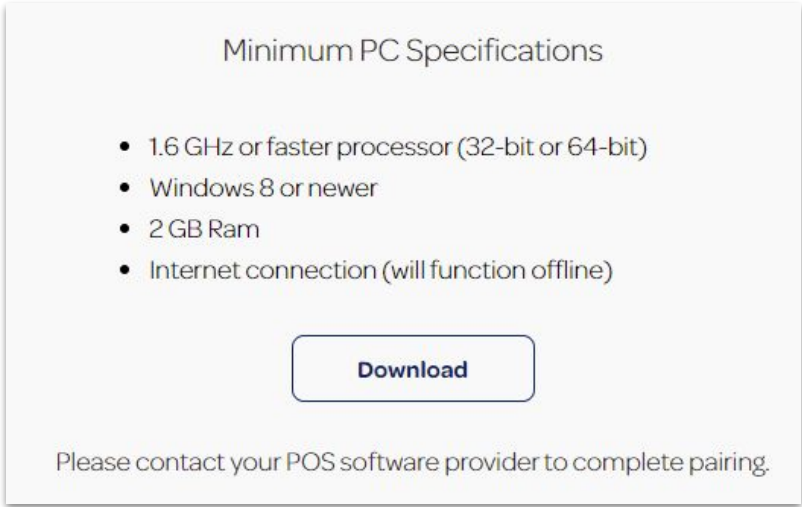26 Nov 24, TB
21 Jan 25, TB

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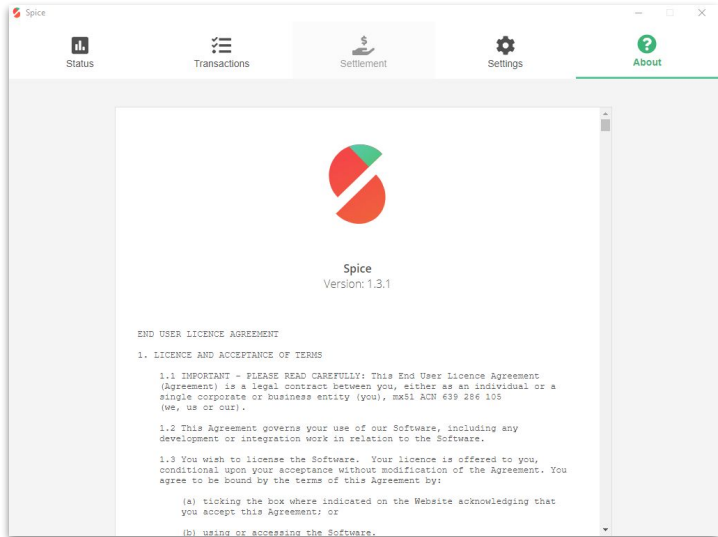- Perform a test Refund Transaction

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System Requirements

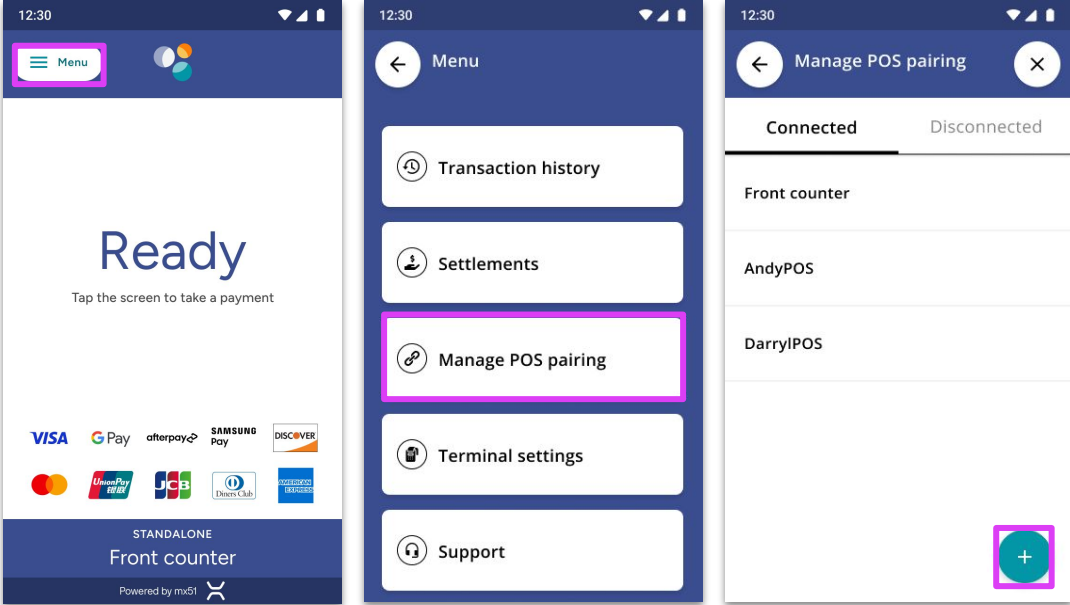| Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	21.1.8290.192.12 and above
POS Operating System	Windows 10 and above
Integration Type	SPICE

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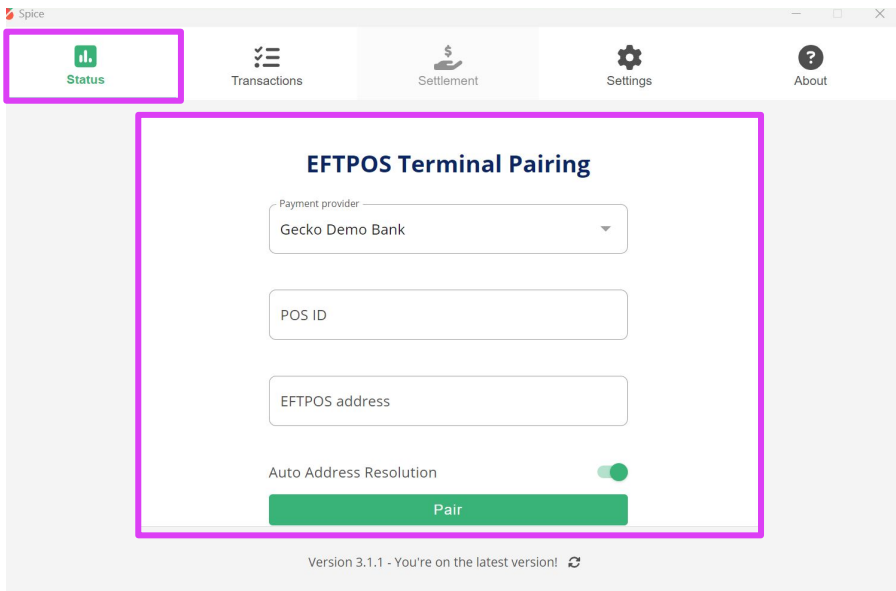| Steps	Example Screens
1. Download Spice https://spice.integration.mspenv.io/latest.exe ** Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.* 2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder. 3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.	Minimum PC Specifications • 1.6 GHz or faster processor (32-bit or 64-bit) • Windows 8 or newer • 2 GB Ram • Internet connection (will function offline) **Download** Please contact your POS software provider to complete pairing.

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Steps	Example Screens
4. You will be automatically directed to the About tab (end user licence agreement).	

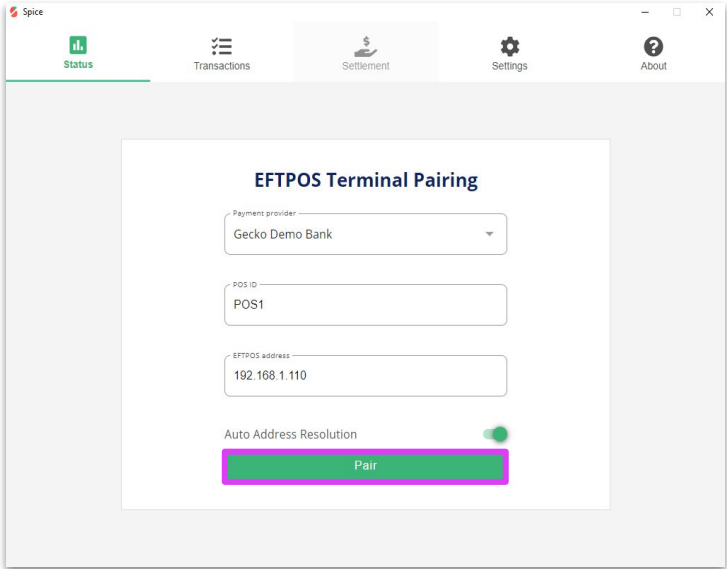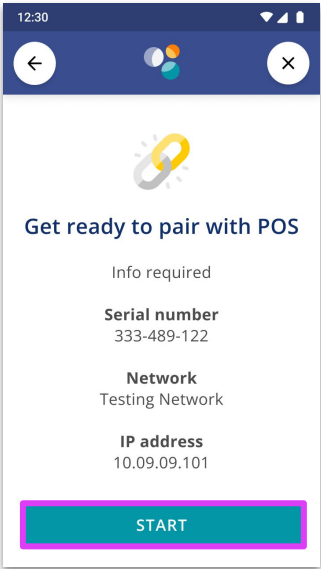| Steps	Example Screens
5. On the EFTPOS terminal, Select Menu *Note: If there is no existing pairing, the "Manage POS pairing" button will show* 6. Select Manage POS pairing 7. Select +	

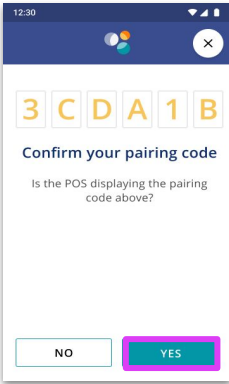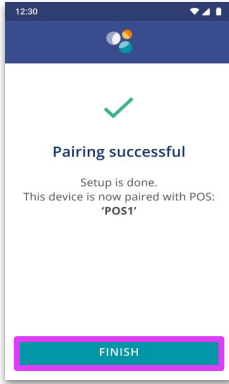| Steps	Example Screens
8. Go to the Status tab on Spice. 9. On Spice, select your payment provider, enter the details of the EFTPOS terminal and enable Auto Address resolution.	

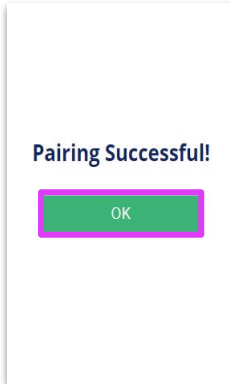| Steps	Example Screens
10. Select START on the EFTPOS terminal and PAIR on Spice.	

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (6 of 6)

Steps	Example Screens
11. Ensure the code displayed matches what is displayed on Spice and select YES on the EFTPOS terminal. 12. Select FINISH on the EFTPOS terminal. 13. Select OK on Spice.	

# Pairing the POS to the EFTPOS Terminal - *POS configuration*

Steps	Example Screens
1. Launch the xchangepoint POS 2. Enter credentials and select Log In *This is merchant specific and the credentials can be obtained through the merchant or POS.*	

Performing a Test Purchase Transaction

Steps	Example Screens
To perform a test Purchase: 1. Select a Product 2. Select Eftpos 3. Select Purchase. The transaction will be sent to the eftpos terminal for payment.	
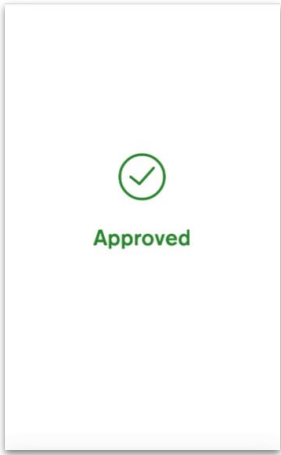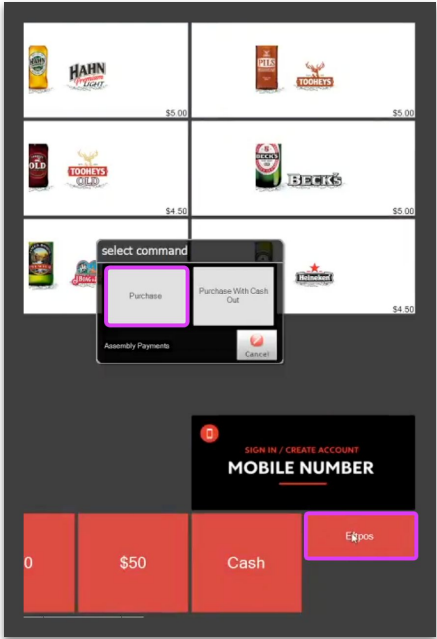
Performing a Test Refund Transaction

Steps	Example Screens
To perform a refund: 1. Select Admin 2. Select Item Refund 3. Select EFTPOS and complete the refund	