

Task Retail (XchangePoint) POS

Pairing and Transaction User Guide

Updated on, by: 6 June 24, KL

Reviewed on, by:
26 Nov 24, TB
21 Jan 25, TB

mx51



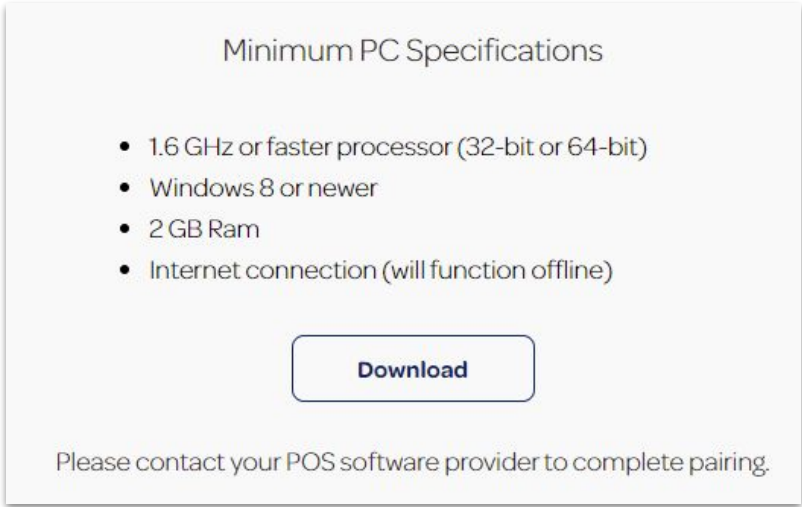
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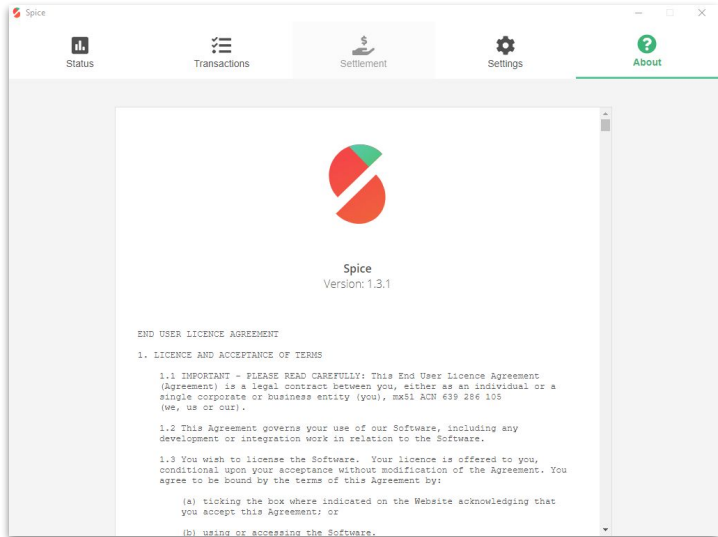
System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	21.1.8290.192.12 and above
POS Operating System	Windows 10 and above
Integration Type	SPICE

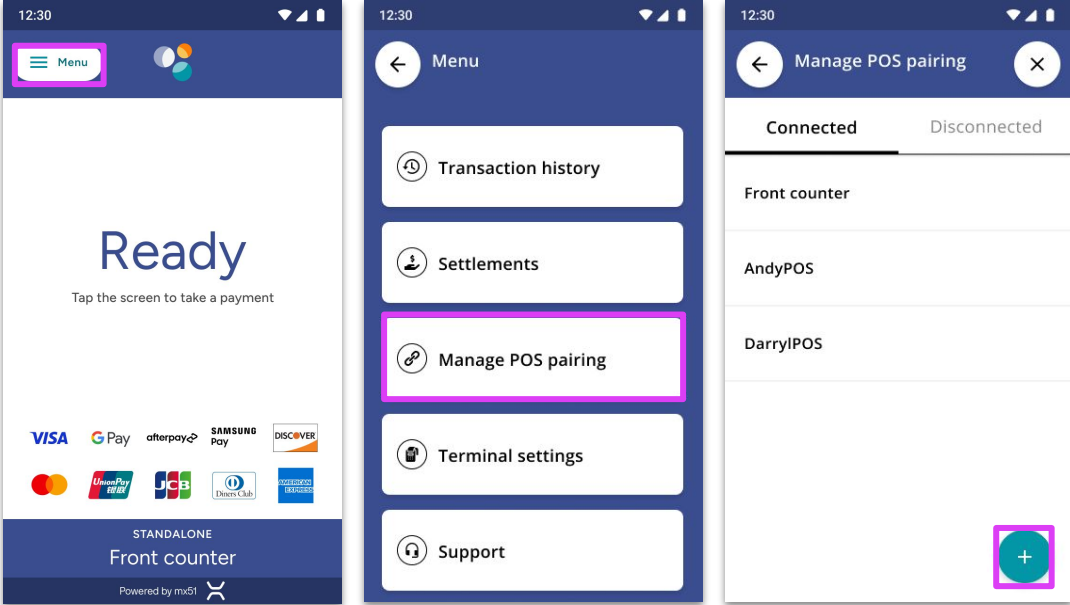
Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (1 of 6)

Steps	Example Screens
<ol style="list-style-type: none">1. Download Spice https://spice.integration.mspenv.io/latest.exe <i>* Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.</i>2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder.3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.	 <p>Minimum PC Specifications</p> <ul style="list-style-type: none">• 1.6 GHz or faster processor (32-bit or 64-bit)• Windows 8 or newer• 2 GB Ram• Internet connection (will function offline) <p>Download</p> <p>Please contact your POS software provider to complete pairing.</p>

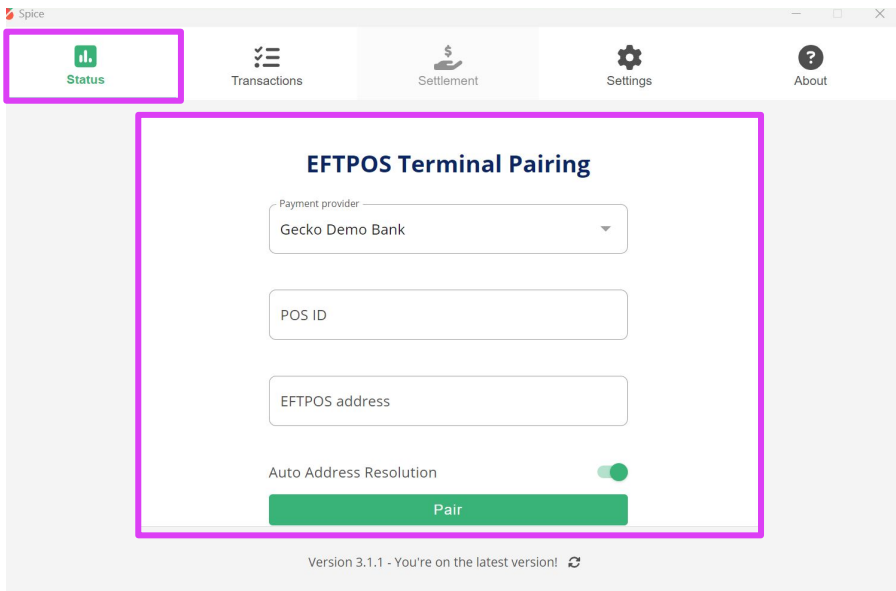
Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (2 of 6)

Steps	Example Screens
<p>4. You will be automatically directed to the About tab (end user licence agreement).</p>	 <p>The screenshot shows the Spice software interface. At the top, there is a navigation bar with five tabs: Status, Transactions, Settlement, Settings, and About. The 'About' tab is currently selected and highlighted in green. Below the navigation bar, the main content area displays the Spice logo (a stylized 'S' with red and green segments) and the text 'Spice Version: 1.3.1'. Below this, the 'END USER LICENCE AGREEMENT' is displayed in a monospaced font. The agreement text includes sections for '1. LICENCE AND ACCEPTANCE OF TERMS', '1.1. IMPORTANT - PLEASE READ CAREFULLY', '1.2 This Agreement governs your use of our Software', and '1.3 You wish to license the Software'. It also lists two methods of acceptance: (a) ticking a box on the website and (b) using or accessing the software.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (3 of 6)

Steps	Example Screens
<p>5. On the EFTPOS terminal, Select Menu</p> <p><i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i></p> <p>6. Select Manage POS pairing</p> <p>7. Select +</p>	 <p>The first screenshot shows the 'Ready' screen of the EFTPOS terminal. The 'Menu' button in the top left corner is highlighted with a pink box. The screen displays 'Ready' and 'Tap the screen to take a payment'. Below this are logos for VISA, G Pay, afterpay, SAMSUNG Pay, and DISCOVER. At the bottom, it says 'STANDALONE Front counter' and 'Powered by mu61'.</p> <p>The second screenshot shows the 'Menu' screen. The 'Manage POS pairing' button, which has a key icon, is highlighted with a pink box. Other options include Transaction history, Settlements, Terminal settings, and Support.</p> <p>The third screenshot shows the 'Manage POS pairing' screen. It has a 'Connected' tab selected and a 'Disconnected' tab. Below the tabs, there is a list of paired devices: 'Front counter', 'AndyPOS', and 'DarrylPOS'. A '+' button in the bottom right corner is highlighted with a pink box.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (4 of 6)

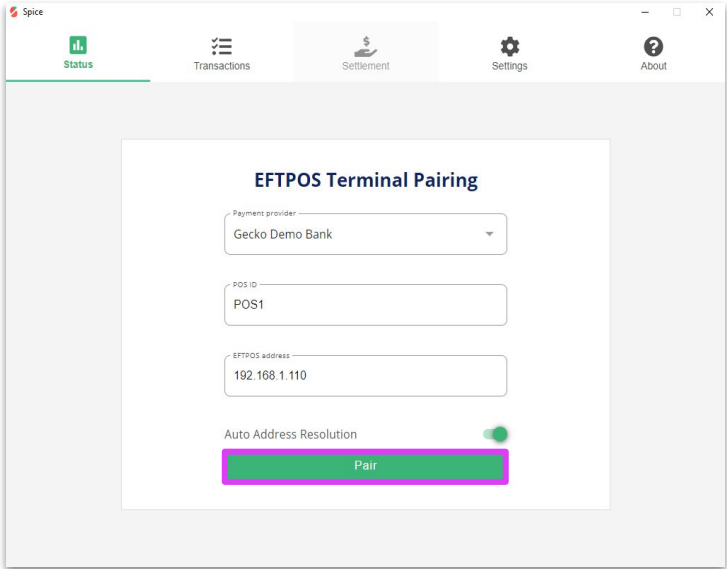
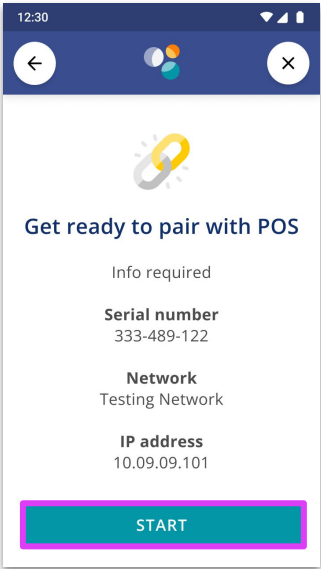
Steps	Example Screens
<p>8. Go to the Status tab on Spice.</p> <p>9. On Spice, select your payment provider, enter the details of the EFTPOS terminal and enable Auto Address resolution.</p>	 <p>The screenshot displays the Spice application interface. The top navigation bar includes the 'Status' tab, which is highlighted with a red box. Below the navigation bar, the 'EFTPOS Terminal Pairing' screen is shown, also highlighted with a red box. This screen contains a 'Payment provider' dropdown menu set to 'Gecko Demo Bank', a 'POS ID' input field, an 'EFTPOS address' input field, and an 'Auto Address Resolution' toggle switch that is turned on. A green 'Pair' button is located at the bottom of the pairing form. The footer of the application indicates 'Version 3.1.1 - You're on the latest version!' with a refresh icon.</p>

Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (5 of 6)

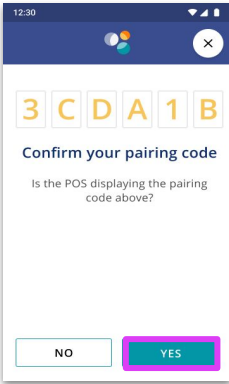
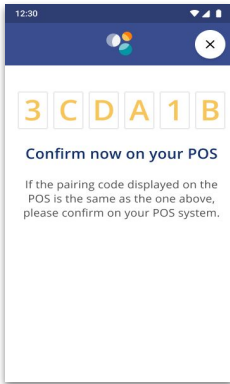
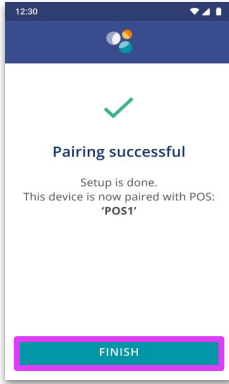
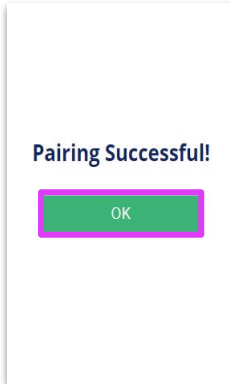
Steps

10. Select **START** on the EFTPOS terminal and **PAIR** on Spice.


Example Screens



Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (6 of 6)

Steps	Example Screens
<div>11. Ensure the code displayed matches what is displayed on Spice and select YES on the EFTPOS terminal.</div> <div>12. Select FINISH on the EFTPOS terminal.</div> <div>13. Select OK on Spice.</div>	<div></div> <div></div> <div></div> <div></div>

Pairing the POS to the EFTPOS Terminal - *POS configuration*

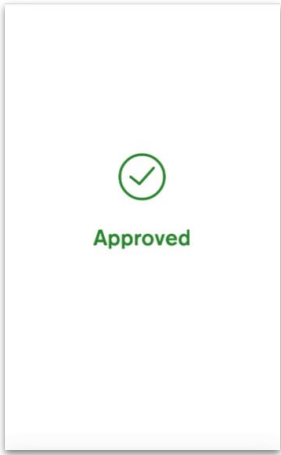
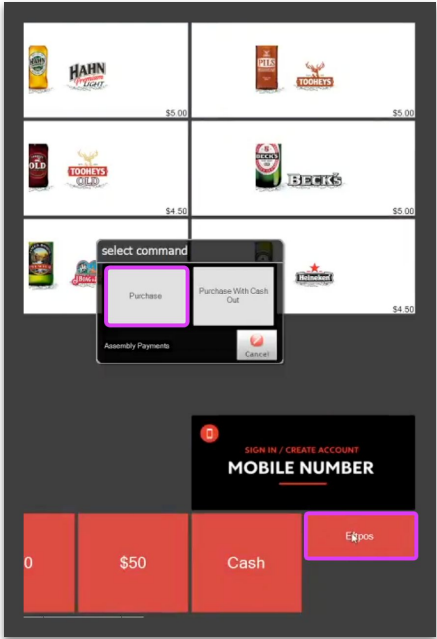
Steps	Example Screens
<ol style="list-style-type: none">1. Launch the xchangepoint POS2. Enter credentials and select Log In <p><i>This is merchant specific and the credentials can be obtained through the merchant or POS.</i></p>	 <p>The screenshot shows the 'login to xchange point' interface. At the top, it says 'login to xchange point'. Below that, there's a section titled 'Login to start transaction' with a user icon, a password input field, and a 'POS IP Addr' field showing '192.168.1.1'. To the right of the password field are two buttons: 'Log Out' (orange) and 'Log In' (green, highlighted with a pink border). Below the login section is a numeric keypad with digits 0-9 and a 'CLR' button. To the right of the numeric keypad is a 4x3 grid of buttons, each featuring a person icon. At the bottom right, there is a red button with a white exclamation mark and the word 'DURESS'.</p>

Performing a Test Purchase Transaction

Steps	Example Screens
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To perform a test **Purchase**:

- 1. Select a **Product**
- 2. Select **Eftpos**
- 3. Select **Purchase**. The transaction will be sent to the eftpos terminal for payment.



Performing a Test Refund Transaction

Steps

To perform a refund:

1. Select **Admin**
2. Select **Item Refund**
3. Select **EFTPOS** and complete the refund

Example Screens

Bottled Beer	Refund	Reports
Draft Beer	Refund Sale	Site Reporting
Spirits	Item Refund	Report
Wine	Table Correct	Transaction Viewer
Drinks	Paid In	No Sale
Coffee	Paid Out	Seat
Entrees	Menu Flow Library	
Mains	Table Layout	Voucher Redeem
Desserts		Eftpos Settlement
Admin		MOTO
	Orders View	Orders: 0
	Member Login	

