ClickPOS (SPI, iOS)

Pairing and Transaction User Guide

Updated on, by: 07/06/2024, MHB

Reviewed on, by:
26/11/24, TB
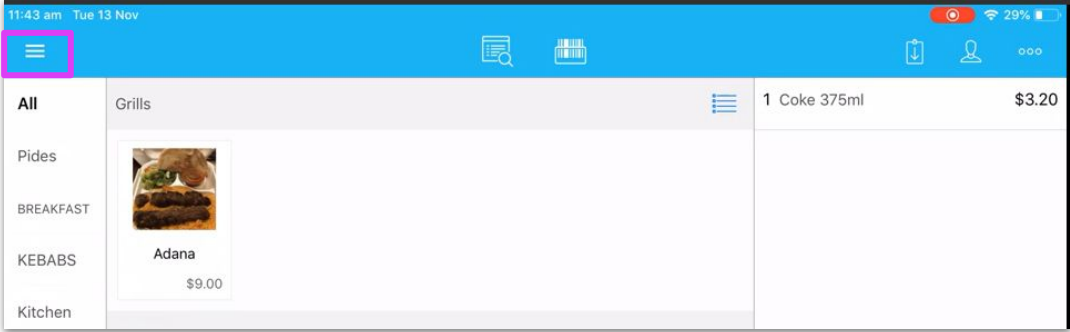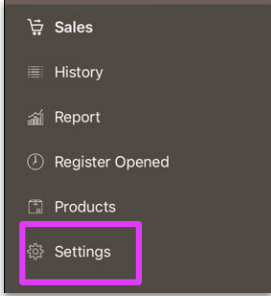10/01/25, TB
24/01/25, TB

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System Requirements

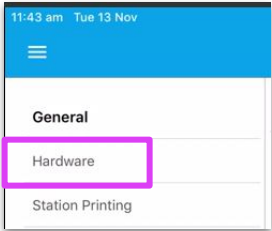| Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	2.1.7(328) and above
POS Operating System	iOS; iPadOS
Integration Type	SPI iOS

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Steps	Example screens
1. Login to ClickPOS and select the Menu from the top left	
2. Select Settings	
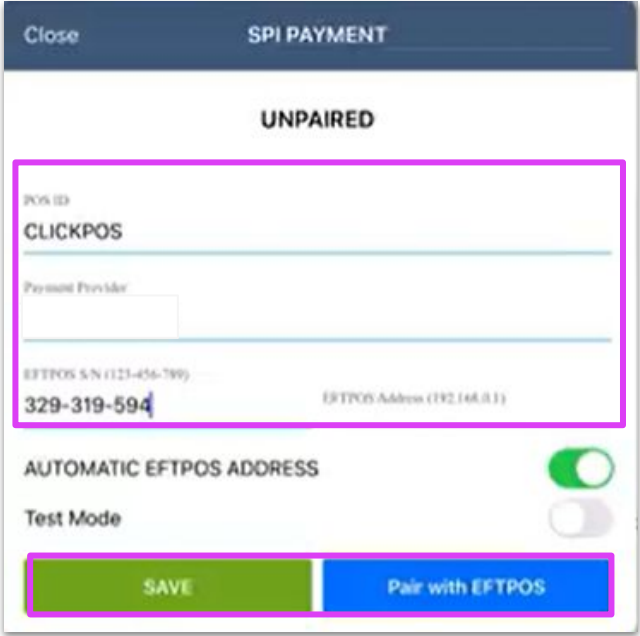
Steps	
3. Select Hardware	
4. Scroll down and navigate to SPI Payment. Select Connect SPI EFTPOS	

Steps	Example screens
5. Enter a POS ID 6. Select Payment Provider 7. Select Automatic EFTPOS Address 8. Enter EFTPOS IP Address 9. Enter EFTPOS Serial Number 10. Select Save 11. Select Pair with EFTPOS	 *POS Screen*

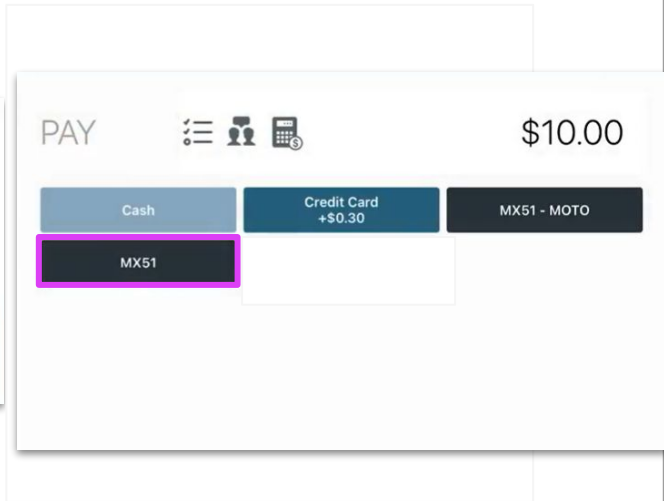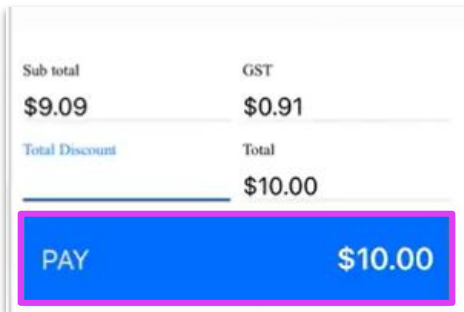| Steps	Example screens

12. On the EFTPOS Terminal
    ○ Select START
    ○ Ensure the code displayed matches what is displayed on POS and select YES
    ○ Select FINISH	
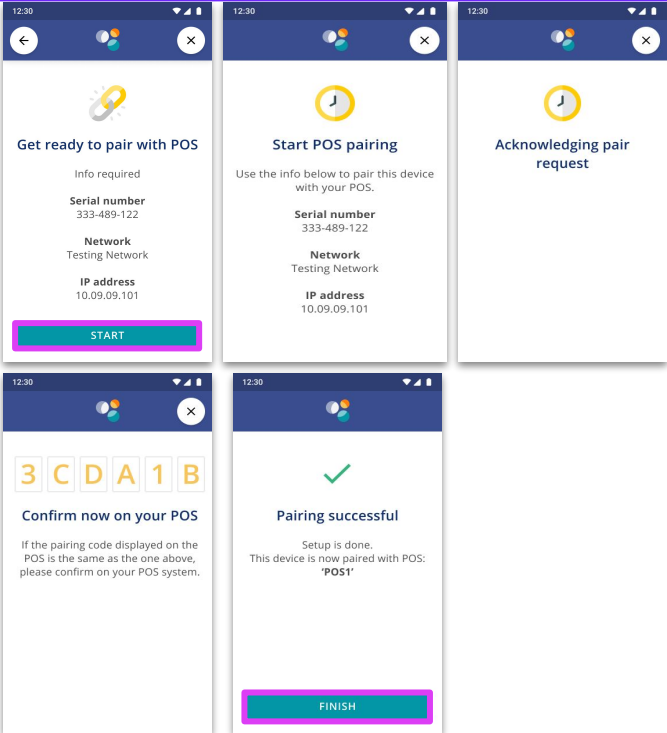
Perform a Test Purchase Transaction - (1 of 2)

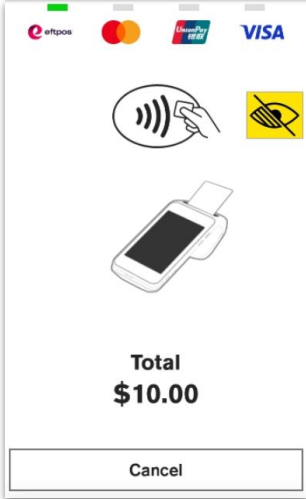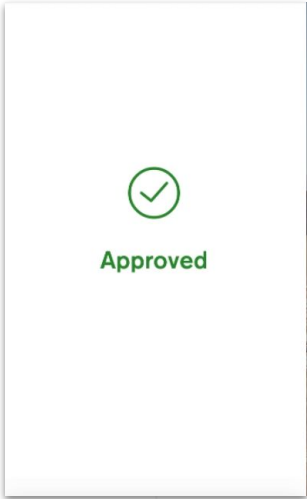| Steps	Example screens
To perform a test Purchase Transaction to ensure that the integrated solution is working; 1. Select the Product 2. Select Pay 3. Select the payment method. The transaction will be sent to the eftpos terminal for payment.	 *ClickPOS screen*

Perform a Test Purchase Transaction - (2 of 2)

Steps	Example screens
4. Transaction will be sent to the EFTPOS terminal for payment	*EFTPOS Terminal screen*

Perform a Test Refund Transaction

Steps	Example screens
To Refund the test purchase transaction; 1. Select the ☰ menu 2. Select History 3. Select the invoice to be refunded 4. Select Refund 5. Select the payment method and complete refund on eftpos terminal	