

Weeklify! POS

Pairing and Transaction User Guide

Updated on, by: 24 Jan, JH

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System Requirements

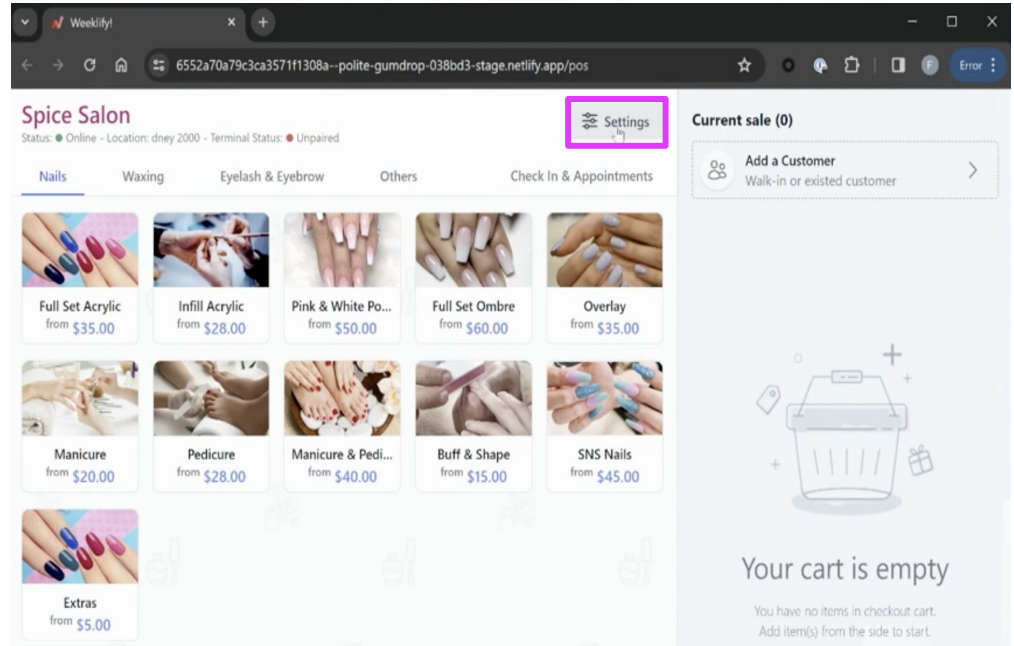
Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	1.5.58 and above
POS Operating System	Browser
Integration Type	SPI

Pairing the POS to the EFTPOS Terminal - *POS configuration* (1 of 3)

Steps

1. Login to [Weeklify! POS](#) on a browser
2. Select [Settings](#)

Example Screens



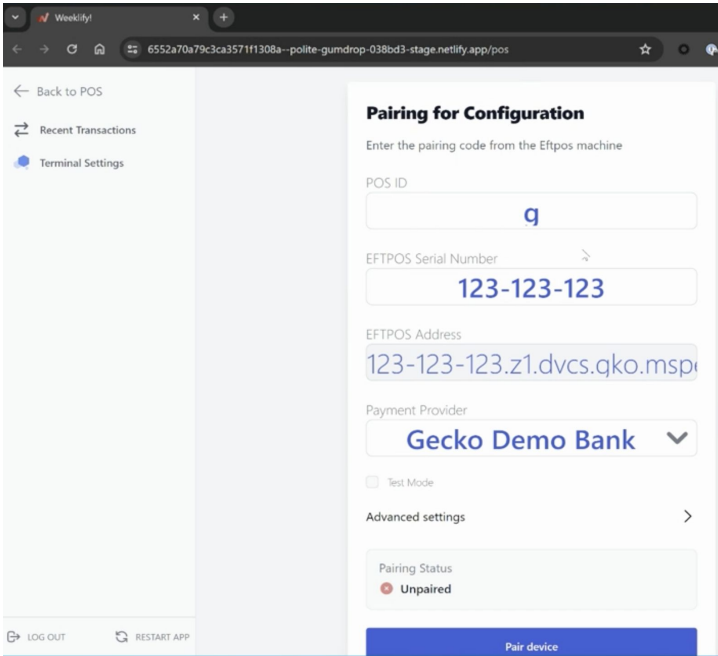
Weeklify! screen

Pairing the POS to the EFTPOS Terminal - *POS configuration* (2 of 3)

Steps

Example Screens

3. Select the POS ID, EFTPOS Serial Number and select your Payment Provider from the dropdown list



Weeklify! screen

Pairing the POS to the EFTPOS Terminal - *POS configuration* (3 of 3)

Steps	Example Screens
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4. Select **Pair device**

The screenshot shows a configuration screen with the following fields and options:

- POS ID:** A text input field containing the letter 'g'.
- EFTPOS Serial Number:** A text input field containing '123-123-123'.
- EFTPOS Address:** A text input field containing '123-123-123.z1.dvcs.gko.msp'.
- Payment Provider:** A dropdown menu with 'Gecko Demo Bank' selected and a downward arrow.
- Test Mode:** An unchecked checkbox.
- Advanced settings:** A section header with a right-pointing arrow.
- Pairing Status:** A box showing 'Unpaired' with a red circle icon.
- Bottom Bar:** Contains 'LOG OUT' and 'RESTART APP' buttons, and a prominent blue 'Pair device' button.

Weeklify! screen

Pairing the POS to the EFTPOS Terminal - *EFTPOS Terminal* (1 of 2)

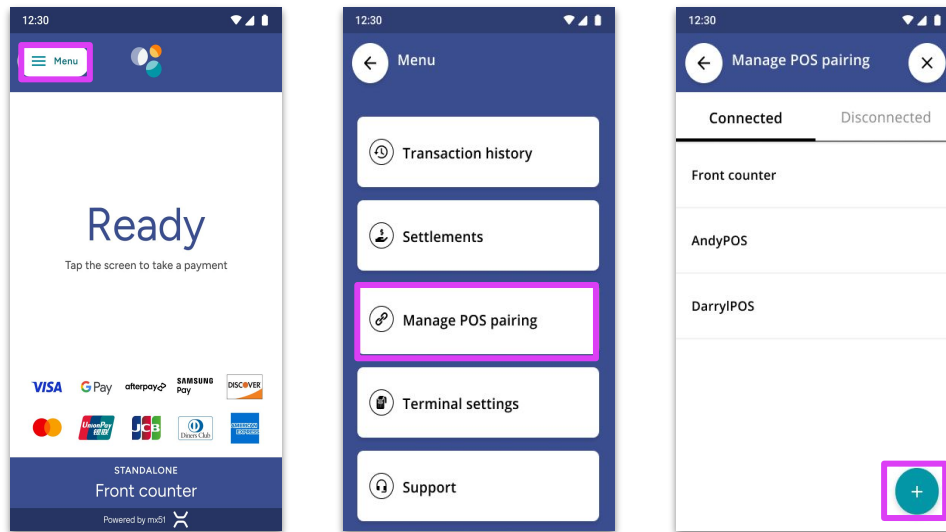
Steps

1. On the **EFTPOS terminal**, Select **Menu**

Note: If there is no existing pairing, the "Manage POS pairing" button will show

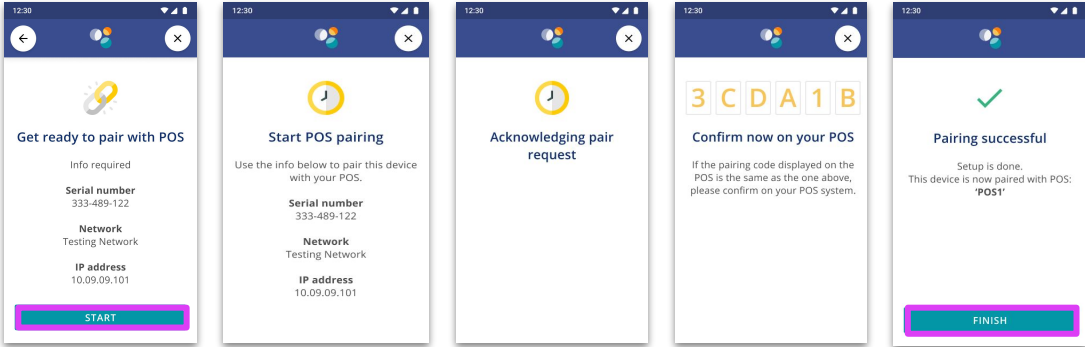
2. Select **Manage POS pairing**
3. Select **+**

Example Screens



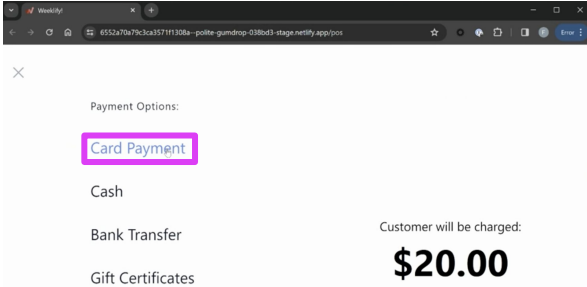
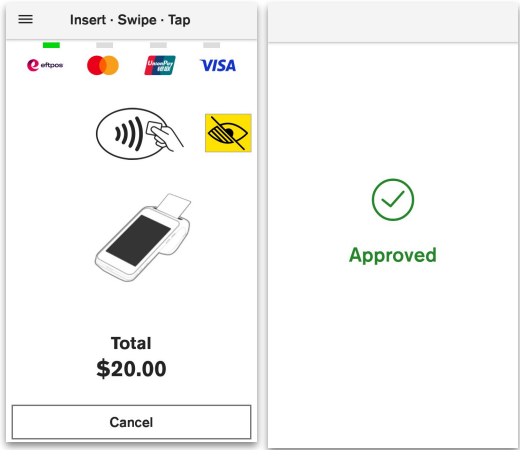
EFTPOS Terminal screens

Pairing the POS to the EFTPOS Terminal - *EFTPOS Terminal* (2 of 2)

Steps	Example Screens
<p>4. On the EFTPOS Terminal:</p> <ul style="list-style-type: none">○ Select START○ Ensure the code displayed matches what is displayed on POS and select YES○ Select FINISH	 <p>The five screenshots show the following steps:</p> <ol style="list-style-type: none">Get ready to pair with POS: Displays required info: Serial number 333-489-122, Network Testing Network, IP address 10.09.09.101. A START button is at the bottom.Start POS pairing: Instructs to use the info below to pair the device. Displays the same serial number, network, and IP address. A clock icon is at the top.Acknowledging pair request: A screen with a clock icon and the text 'Acknowledging pair request'.Confirm now on your POS: Shows a 6-digit code '3 C D A 1 B' in colored boxes. Text below asks to confirm the code on the POS system.Pairing successful: Shows a green checkmark. Text says 'Setup is done. This device is now paired with POS: POS1'. A FINISH button is at the bottom.

EFTPOS Terminal screens

Perform a Test Purchase Transaction

Steps	Example Screens
<p>To perform a test Purchase Transaction to ensure that the integrated solution is working:</p> <ol style="list-style-type: none">1. Select the Product2. Select Charge customer3. Select Card Payment. The transaction will be sent to the eftpos terminal for payment.	<div><p>Weeklify! screen</p></div> <div><p>EFTPOS Terminal screens</p></div>

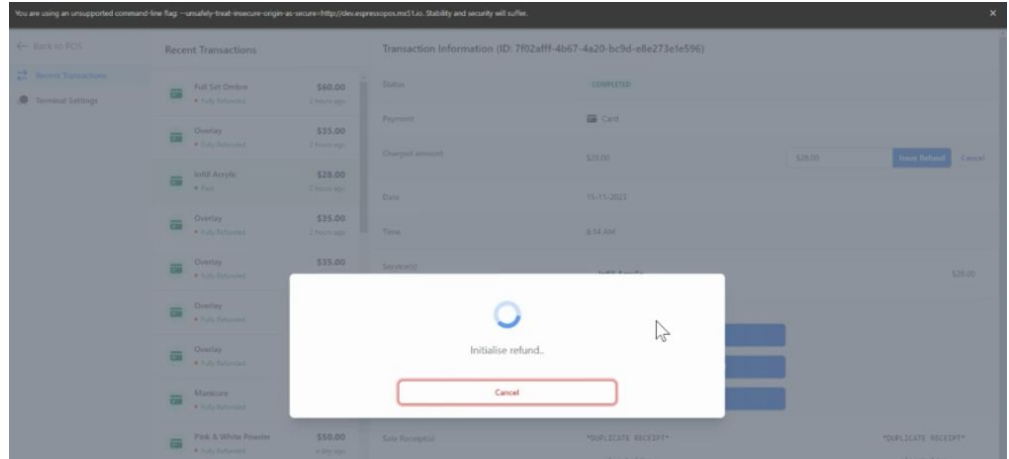
Perform a Test Refund Transaction - (1 of 2)

Steps

To **Refund** the test purchase transaction:

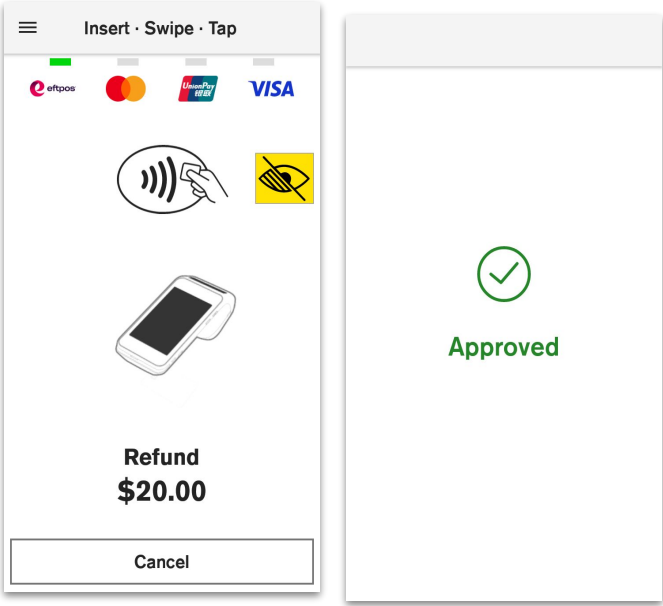
1. Select **Settings** followed by **Recent transactions**
2. Select the **Transaction** to be refunded followed by **Refund**
3. Enter **Manager PIN**. Select **Issue Refund**. The transaction will be sent to the eftpos terminal for payment.

Example Screens



Weeklify! screen

Perform a Test Refund Transaction - (2 of 2)

Steps	Example Screens
<p>4. On the eftpos terminal, enter the manager passcode</p>	 <p>The image displays two sequential screens from an EFTPOS terminal. The left screen shows the payment interface with logos for eftpos, Mastercard, American Express, and VISA at the top. Below these are icons for contactless payment (a hand over a terminal) and a yellow 'eye' icon. A smartphone is shown in the center, and the text 'Refund \$20.00' is displayed at the bottom. A 'Cancel' button is at the very bottom. The right screen shows a large green checkmark icon and the word 'Approved' in green text.</p> <p><i>EFTPOS Terminal screens</i></p>