

# Pairing and Transaction User Guide

Updated on, by: 24 Jan, JH

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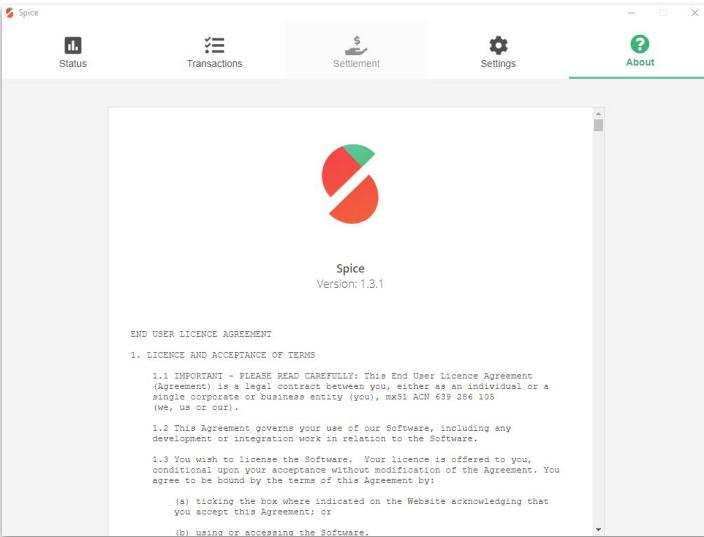
# System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	20.0 to version 24
POS Operating System	Windows 10 and above
Integration Type	SPICE

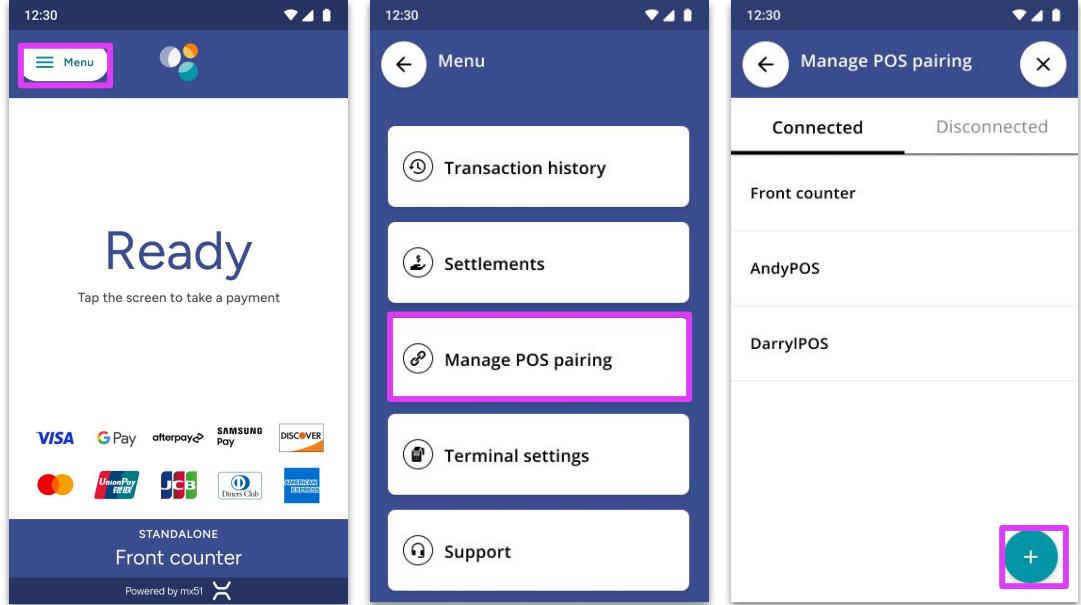
# Pairing the POS to the EFTPOS Terminal - Setting up Spice (1 of 7)

Steps	Example Screens
<ol style="list-style-type: none"><li>1. Download Spice <a href="https://spice.integration.mspenv.io/latest.exe"><u>https://spice.integration.mspenv.io/latest.exe</u></a>  <i>* Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.</i></li><li>2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder.</li><li>3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.</li></ol>	<p>Minimum PC Specifications</p> <ul style="list-style-type: none"><li>• 1.6 GHz or faster processor (32-bit or 64-bit)</li><li>• Windows 8 or newer</li><li>• 2 GB Ram</li><li>• Internet connection (will function offline)</li></ul> <p><a href="#">Download</a></p> <p>Please contact your POS software provider to complete pairing.</p>

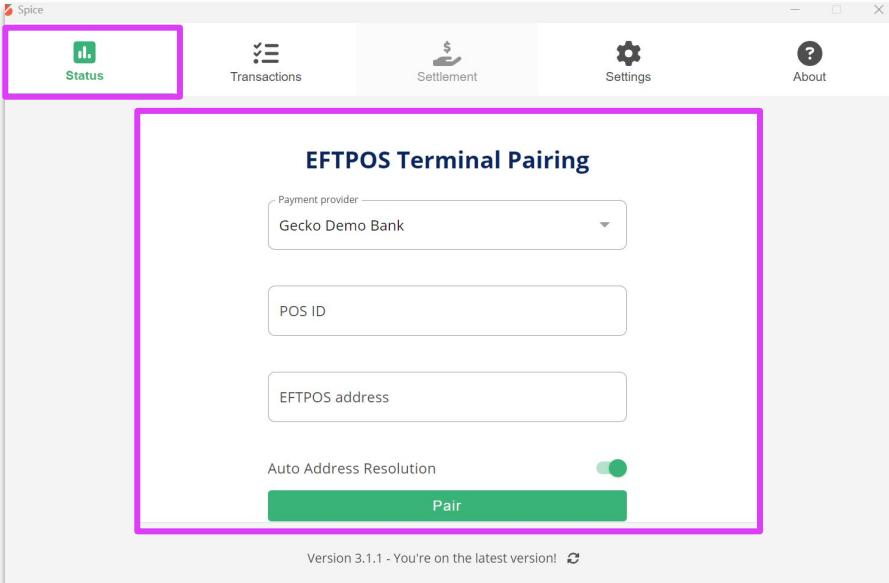
# Pairing the POS to the EFTPOS Terminal - Setting up Spice (2 of 7)

Steps	Example Screens
4. You will be automatically directed to the about tab (end user licence agreement).	

# Pairing the POS to the EFTPOS Terminal - Setting up Spice (3 of 7)

Steps	Example Screens
<ol style="list-style-type: none"><li>5. On the EFTPOS terminal, Select Menu  <i>Note: If there is no existing pairing, the "Manage POS pairing" button will show</i></li><li>6. Select Manage POS pairing</li><li>7. Select +</li></ol>	

# Pairing the POS to the EFTPOS Terminal - Setting up Spice (4 of 7)

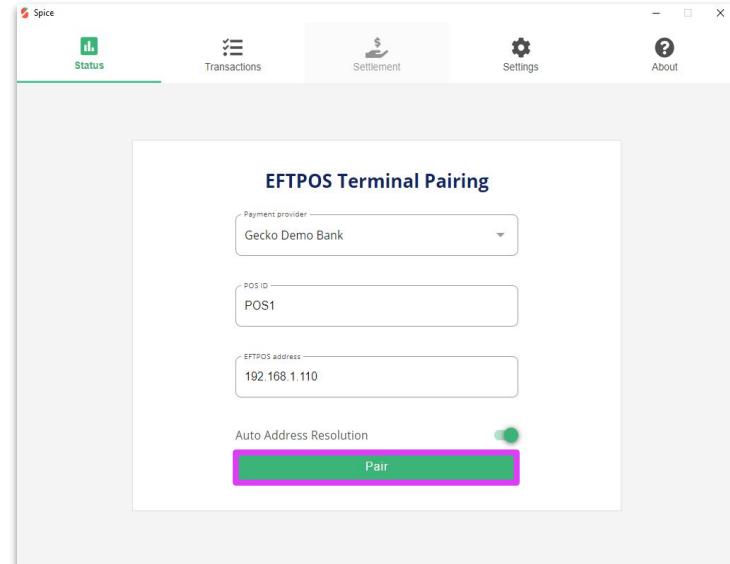
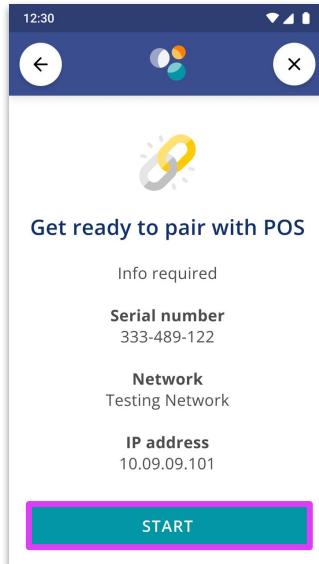
Steps	Example Screens
<ol style="list-style-type: none"><li>8. Go to the <b>Status</b> tab on Spice.</li><li>9. On <b>Spice</b>;<ul style="list-style-type: none"><li>○ Select your <b>payment provider</b>, enter the details of the EFTPOS terminal and <b>enable Auto Address resolution</b>.</li></ul></li></ol>	

# Pairing the POS to the EFTPOS Terminal - Setting up Spice (5 of 7)

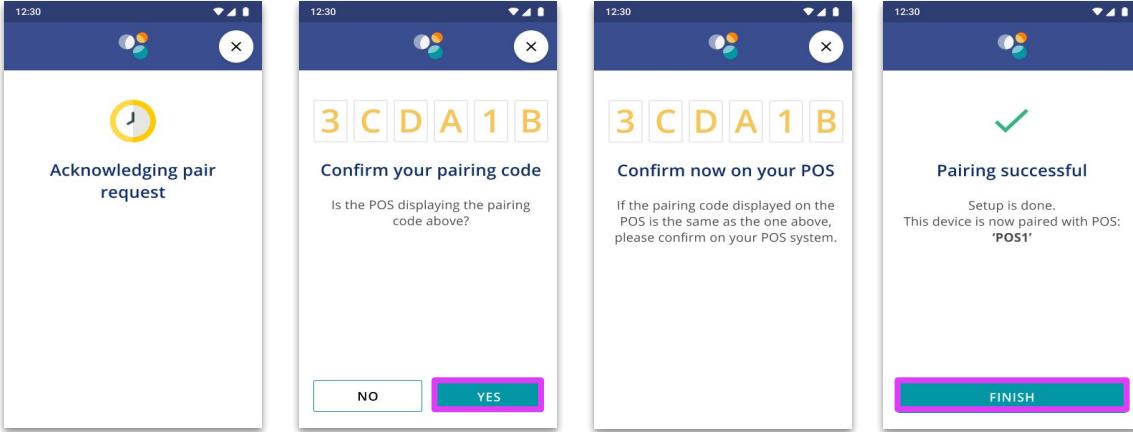
## Steps

10. Select **START** on the EFTPOS terminal and **PAIR** on Spice.

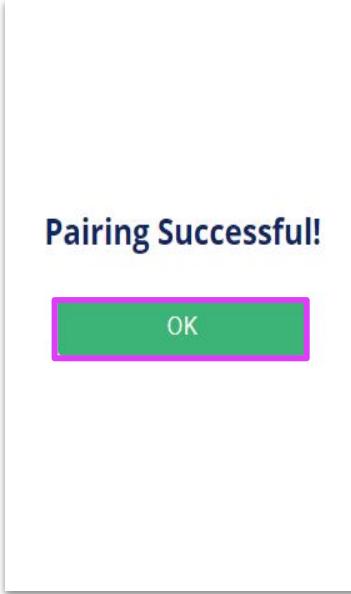
## Example Screens



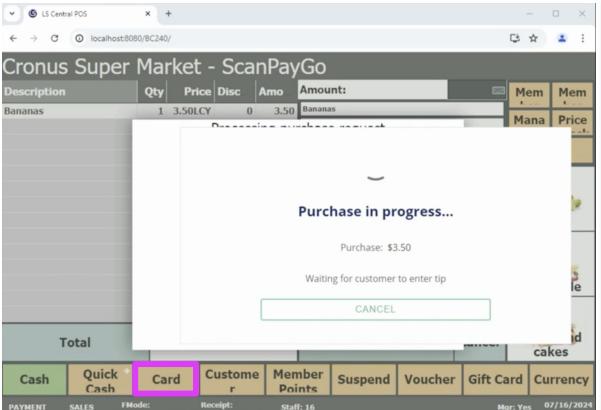
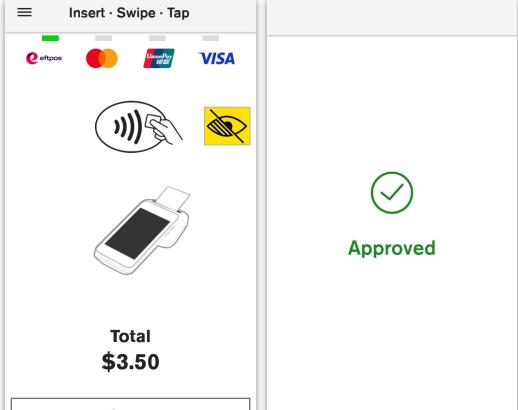
# Pairing the POS to the EFTPOS Terminal - Setting up Spice (6 of 7)

Steps	Example Screens
<ol style="list-style-type: none"><li>11. Ensure the code displayed matches what is displayed on Spice and select <b>YES</b> on the EFTPOS terminal.</li><li>12. Select <b>FINISH</b> on the EFTPOS terminal.</li></ol>	

## Pairing the POS to the EFTPOS Terminal - *Setting up Spice (7 of 7)*

Steps	Example Screens
13. Select <b>OK</b> on Spice.	 A screenshot of a mobile application screen titled "Pairing Successful!". The text is centered in a white box. Below the text is a green rectangular button with the word "OK" in white. The entire image is framed by a thin gray border.

# Perform a Test Purchase Transaction

Steps	Example Screens
<p>To perform a test <b>Purchase Transaction</b> to ensure that the integrated solution is working:</p> <ol style="list-style-type: none"><li>1. Select the <b>Product</b> followed by <b>OK</b></li><li>2. Select <b>total</b></li><li>3. Select <b>Card</b>. The transaction will be sent to the eftpos terminal for payment.</li></ol>	  <p>LS Retail screen</p> <p>EFTPOS Terminal screens</p>

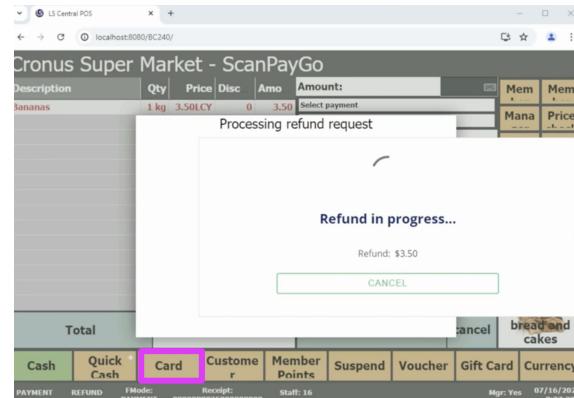
# Perform a Test Refund Transaction

## Steps

To Refund the test purchase transaction:

1. Select **transaction**
2. Select the **Transaction** to be refunded followed by **Return**
3. Select **Select all** followed by **Process return**
4. Select **total** followed by **Card**. The transaction will be sent to the eftpos terminal for payment.
5. On the eftpos terminal, enter the **manager passcode**

## Example Screens



LS Retail screen



EFTPOS Terminal screens