

BIZPOS

# Pairing and Transaction User Guide

Updated on, by: 23 Jan, JH

Reviewed on, by: 24 Jan, TB

mx51



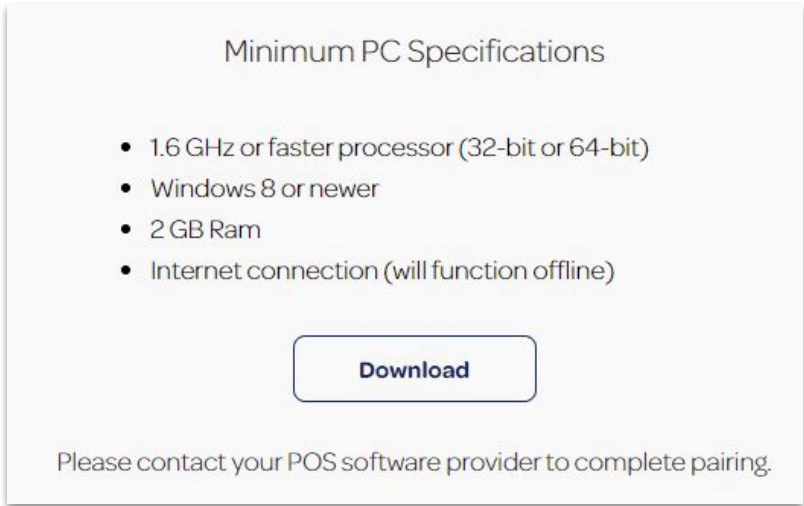
# Table of Contents

- System Requirements
- Pairing the Point-of-Sale (POS) to the EFTPOS Terminal
- Perform a test Purchase Transaction
- Perform a test Refund Transaction

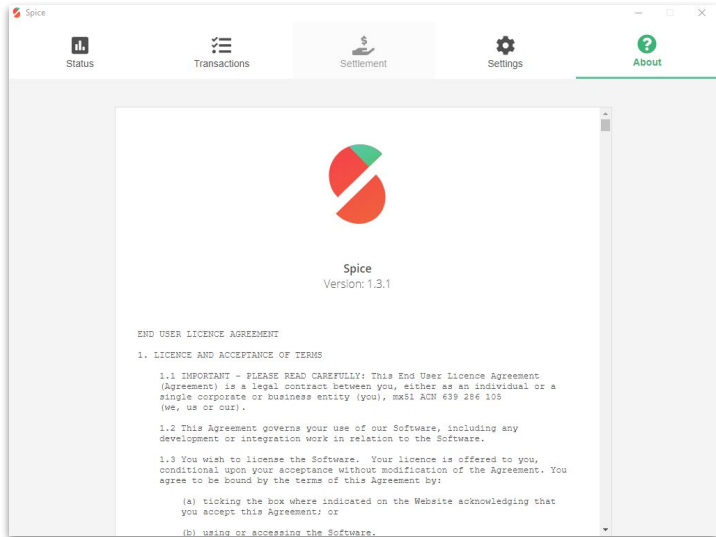
# System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	2.8.0e and above
POS Operating System	Windows 10 and above
Integration Type	SPICE

# Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (1 of 7)

Steps	Example Screens
<p>1. Download <a href="https://spice.integration.mspenv.io/latest.exe">Spice</a></p> <p><a href="https://spice.integration.mspenv.io/latest.exe">https://spice.integration.mspenv.io/latest.exe</a></p> <p><i>* Please see your POS provider for enabling Spice integration within the POS. Set up will vary depending on the POS provider.</i></p> <p>2. Spice will begin downloading. Once complete, select open in your toolbar or go to your PC downloads folder.</p> <p>3. When the program is run, there is no visible installation process and Spice should appear within a few seconds.</p>	 <p>Minimum PC Specifications</p> <ul style="list-style-type: none"><li>• 1.6 GHz or faster processor (32-bit or 64-bit)</li><li>• Windows 8 or newer</li><li>• 2 GB Ram</li><li>• Internet connection (will function offline)</li></ul> <p><b>Download</b></p> <p>Please contact your POS software provider to complete pairing.</p>

# Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (2 of 7)

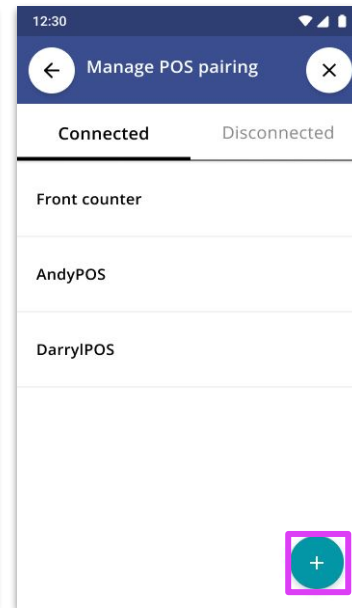
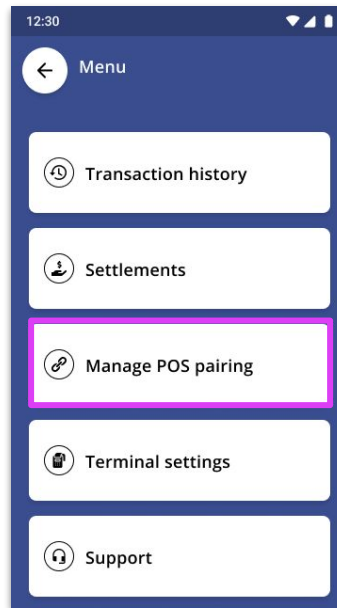
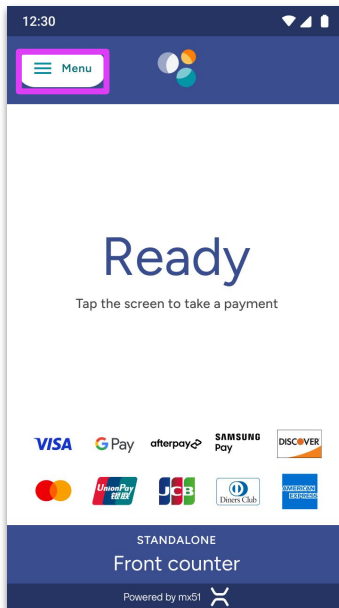
Steps	Example Screens
<p>4. You will be automatically directed to the about tab (end user licence agreement).</p>	 <p>The screenshot shows the 'Spice' application window with the 'About' tab selected. The window title is 'Spice'. The top navigation bar includes 'Status', 'Transactions', 'Settlement', 'Settings', and 'About' (highlighted with a green question mark icon). The main content area displays the 'Spice' logo (a red and green circle) and the text 'Spice Version: 1.3.1'. Below this is the 'END USER LICENCE AGREEMENT' section, which includes the following text:</p> <p>1. LICENCE AND ACCEPTANCE OF TERMS</p> <p>1.1 IMPORTANT - PLEASE READ CAREFULLY: This End User Licence Agreement (Agreement) is a legal contract between you, either as an individual or a single corporate or business entity (you), mxsl ACN 639 286 105 (we, us or our).</p> <p>1.2 This Agreement governs your use of our Software, including any development or integration work in relation to the Software.</p> <p>1.3 You wish to license the Software. Your licence is offered to you, conditional upon your acceptance without modification of the Agreement. You agree to be bound by the terms of this Agreement by:</p> <p>(a) ticking the box where indicated on the Website acknowledging that you accept this Agreement; or</p> <p>(b) using or accessing the Software.</p>

# Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (3 of 7)

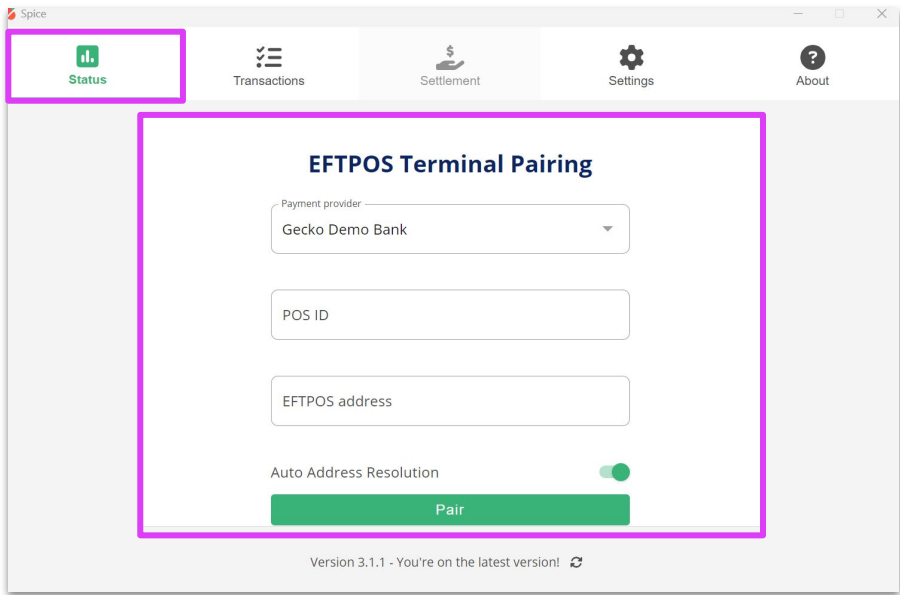
## Steps

5. On the **EFTPOS terminal**, Select **Menu**  
*Note: If there is no existing pairing, the "Manage POS pairing" button will show*
6. Select **Manage POS pairing**
7. Select **+**

## Example Screens



# Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (4 of 7)

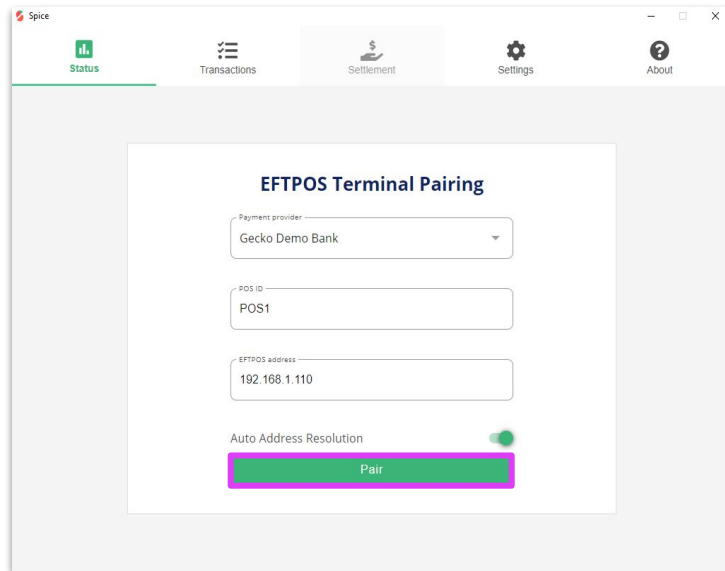
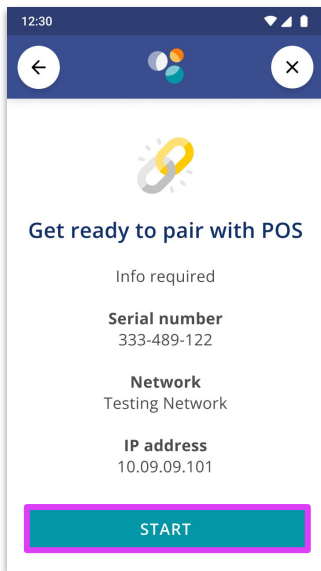
Steps	Example Screens
<p>8. Go to the <a href="#">Status</a> tab on Spice.</p> <p>9. On <a href="#">Spice</a>;</p> <ul style="list-style-type: none"><li>○ Select your <a href="#">payment provider</a>, enter the details of the EFTPOS terminal and <a href="#">enable Auto Address resolution</a>.</li></ul>	

# Pairing the POS to the EFTPOS Terminal - *Setting up Spice (5 of 7)*

## Steps

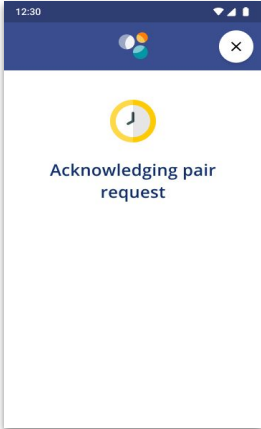

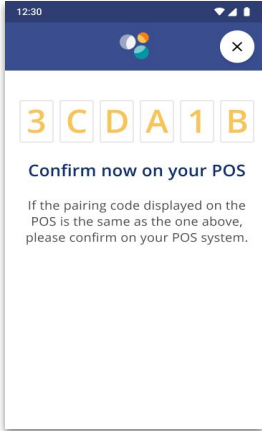
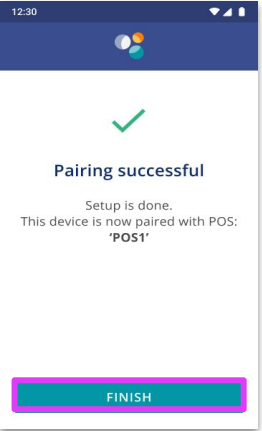
10. Select **START** on the EFTPOS terminal and **PAIR** on Spice.

## Example Screens

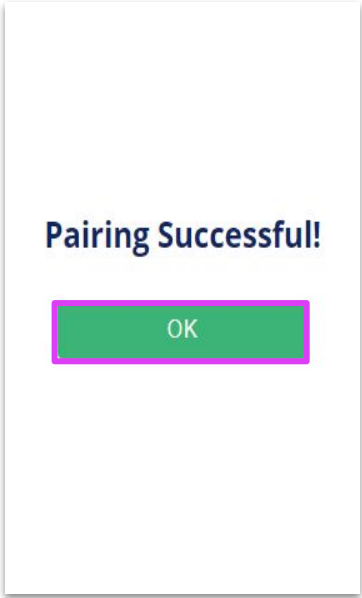




# Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (6 of 7)

Steps	Example Screens
<div>11. Ensure the code displayed matches what is displayed on Spice and select <b>YES</b> on the EFTPOS terminal.</div> <div>12. Select <b>FINISH</b> on the EFTPOS terminal.</div>	<div>A mobile app screen with a dark blue header containing a logo and a close button. The main area is white with a yellow clock icon and the text "Acknowledging pair request".</div> <div>A mobile app screen with a dark blue header. The main area is white and displays a pairing code "3 C D A 1 B" in yellow boxes. Below the code, it asks "Is the POS displaying the pairing code above?" and has "NO" and "YES" buttons at the bottom.</div> <div>A mobile app screen with a dark blue header. The main area is white and displays the same pairing code "3 C D A 1 B" in yellow boxes. Below the code, it says "Confirm now on your POS" and provides instructions: "If the pairing code displayed on the POS is the same as the one above, please confirm on your POS system."</div> <div>A mobile app screen with a dark blue header. The main area is white with a green checkmark icon and the text "Pairing successful". Below this, it says "Setup is done. This device is now paired with POS: 'POS1'". At the bottom is a large green "FINISH" button.</div>

## Pairing the POS to the EFTPOS Terminal - *Setting up Spice* (7 of 7)

Steps	Example Screens
<p>13. Select <b>OK</b> on Spice.</p>	

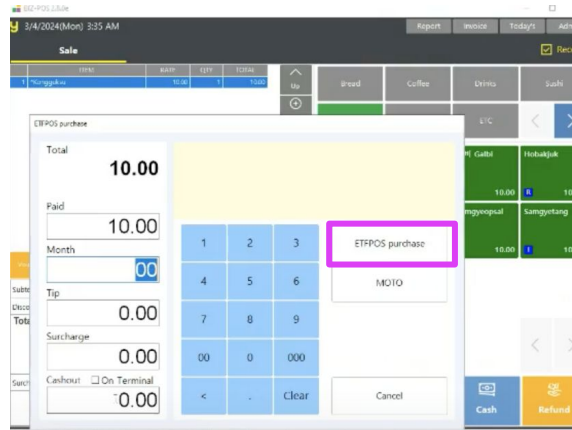
# Perform a Test Purchase Transaction

## Steps

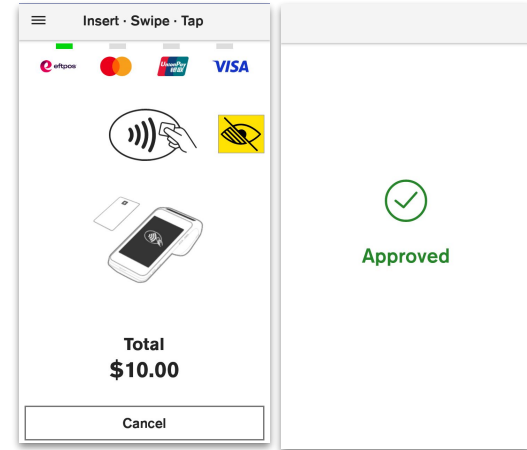
To perform a test [Purchase Transaction](#) to ensure that the integrated solution is working:

1. Select the [Product](#)
2. Select [Card](#)
3. Select [EFTPOS purchase](#). The transaction will be sent to the eftpos terminal for payment.

## Example Screens



POS screen



EFTPOS Terminal screens

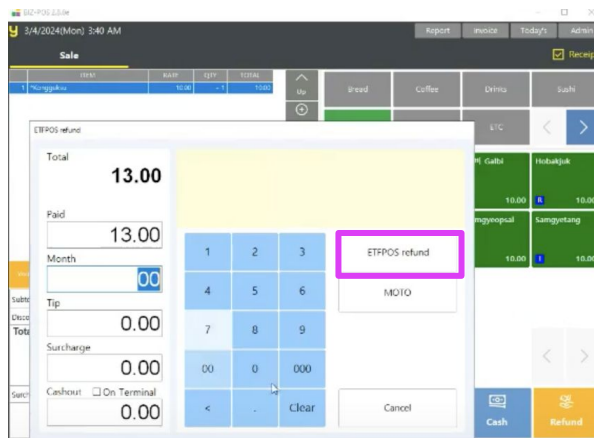
# Perform a Test Refund Transaction

## Steps

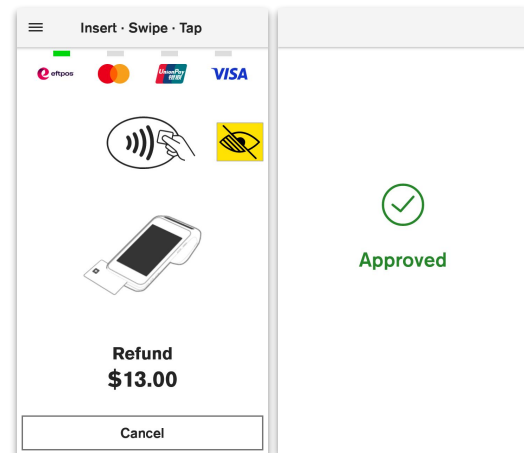
To **Refund** the test purchase transaction:

1. Select **Invoice** and enter the **Manager PIN**
2. Select the **Transaction** to be refunded followed by **Refund**
3. Select **Yes** to confirm the refund
4. Select **EFTPOS refund**. The transaction will be sent to the eftpos terminal for payment.
5. On the eftpos terminal, enter the **manager passcode**

## Example Screens



POS screen



EFTPOS Terminal screens