H&L POS

Pairing and Transaction User Guide

Created: 23 Jan, HMS

Reviewed on, by:
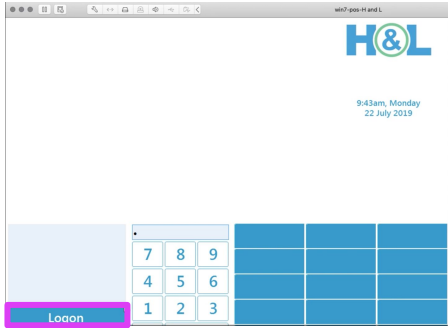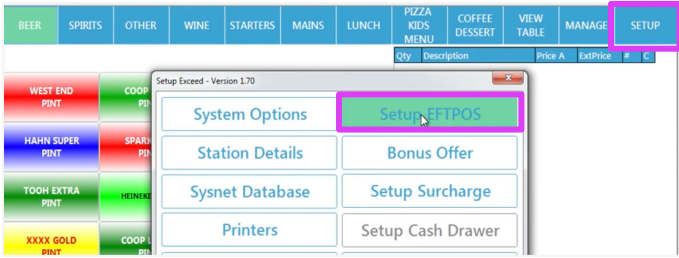- 23 Jan 25, TB
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System Requirements

Systems	Requirements
Connectivity	Both the Point-of-sale (POS) system and EFTPOS Terminal need to be connected to the same Local Area Network
POS Version	8.1.0.0 and above
POS Operating System	Windows 7 and above
Integration Type	SPI

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Steps	Example Screens
1. Launch the H&L POS 2. Enter credentials and select Logon *This is merchant specific and the credentials can be obtained through the merchant or POS.*	 *POS screen*
3. Select SETUP in the top right corner 4. Select Setup EFTPOS	 *POS screen*

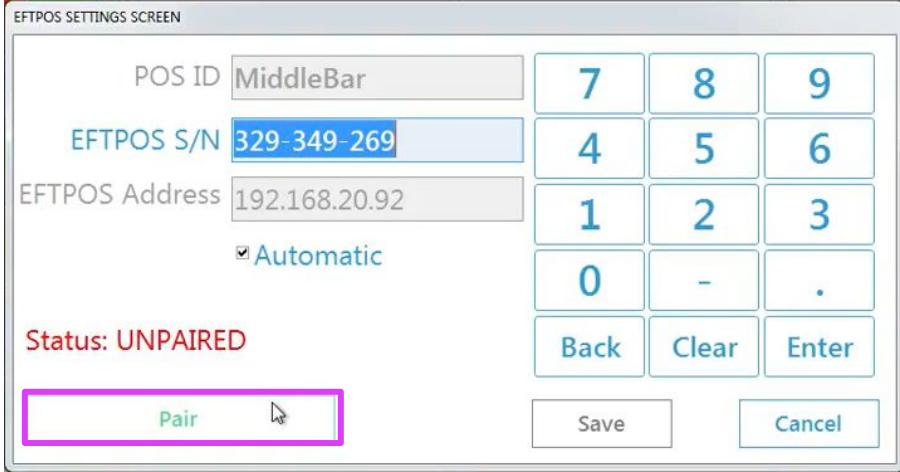| Steps	Example Screens
5. Enter the terminal serial number and select SAVE. 6. When Automatic IP Address is flagged, the IP address as displayed on the EFTPOS terminal will be automatically populated into the Device IP Address field after entering the terminal serial number and selecting SAVE.	 *POS screen*

Steps	Example Screens
7. Select Pair	*POS screen*

Pairing the POS to the EFTPOS Terminal - *EFTPOS Terminal*

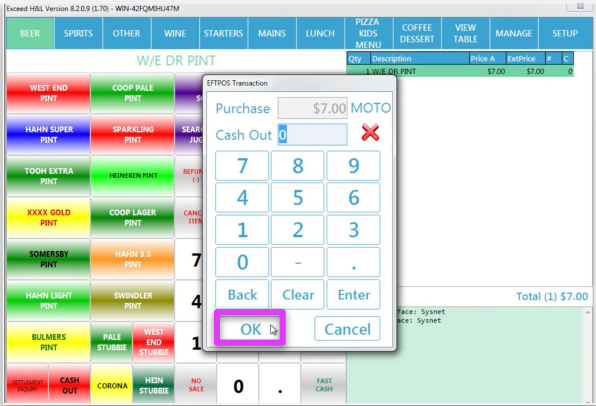| Steps	Example Screens
1. On the EFTPOS terminal, Select Menu Note: If there is no existing pairing, the "Manage POS pairing" button will show 2. Select Manage POS pairing 3. Select **+**	*EFTPOS Terminal screens*

4. On the EFTPOS Terminal
  ○ Select START
  ○ Ensure the code displayed matches what is displayed on POS and select YES
  ○ Select FINISH
	EFTPOS Terminal screens

Perform a Test Purchase Transaction

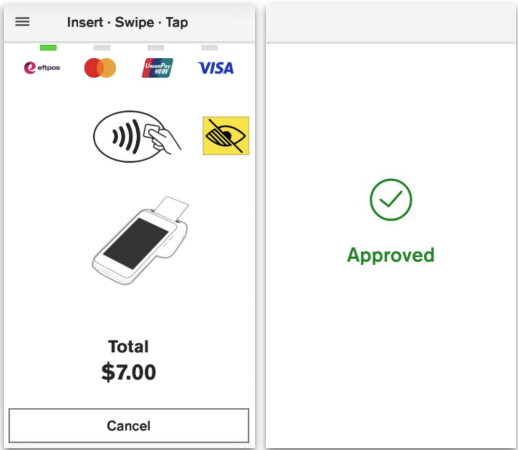| Steps	Example Screens
To perform a test Purchase Transaction to ensure that the integrated solution is working; 1. Select the Product 2. Select EFTPOS PAYMENT 3. Select OK. The transaction will be sent to the eftpos terminal for payment.	 *POS screen* *EFTPOS Terminal screens*

Perform a Test Refund Transaction - (1 of 2)

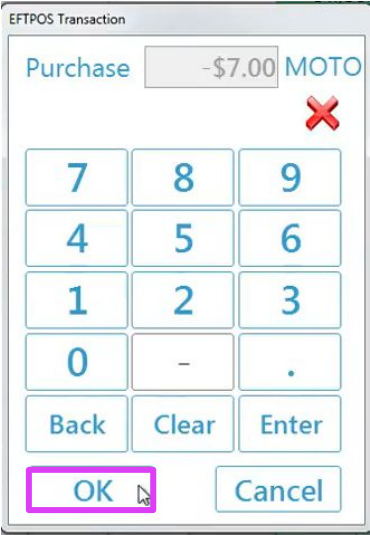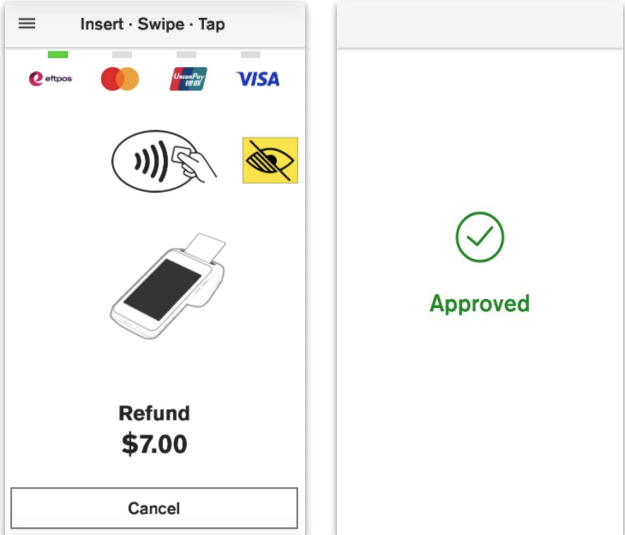| Steps	Example Screens
To Refund the test purchase transaction: 1. Select Refund 2. Select the item to be refunded 3. Select EFTPOS Payment	 *POS screen*

Perform a Test Refund Transaction - (2 of 2)

Steps	Example Screens
To Refund the test purchase transaction: 4. Select OK	 *POS screen* *EFTPOS Terminal Screens*

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